

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
ORGANIZATIONAL BOARD MEETING
JANUARY 10, 2022**

The annual organizational/regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, January 10, 2022 in the high school media center.

I. Reorganization and Committee Appointments

A. Temporary Chairman

Anne Tompkins, who served as President of the Board last year and continues as a member of the Board, opened the meeting and served as temporary chairman.

B. New and Re-Elected Members

The temporary chairman appointed Merianne Tappan as temporary secretary for roll call.

PRESENT: Mike Alchin, Janice Handrich, Amber Larrison, Merianne Tappan, Anne Tompkins, and Herb Trader

ABSENT: Jon Ford.

C. Election of Officers

Nominations for the offices of president, vice-president, secretary, and treasurer were received.

Tappan/Trader That Anne Tompkins be nominated for president, that the nominations cease, and that a unanimous vote be cast.

Ayes – 5; Nays – 0; Abstain – 1 (Tompkins) Motion carried.

Tappan/Larrison That Janice Handrich be nominated for vice president, that the nominations cease, and that a unanimous vote be cast.

Ayes 6; Nays – 0 Motion carried.

Handrich/Trader That Merianne Tappan be nominated for secretary, that the nominations cease, and that a unanimous vote be cast.

Ayes –6; Nays – 0 Motion carried.

Handrich/Trader That Amber Larrison be nominated for treasurer, that the nominations cease, and that a unanimous vote be cast.

Ayes –6; Nays – 0 Motion carried.

D. Regular Meetings – Board of Education

Board Policy No. 0164.1 states in part:“The Board shall hold a meeting at least once each month on a date and at a time and place determined annually by a resolution of the Board.”

Hadrich/Tappan That the regular monthly meeting of the Fairview Area Schools' Board of Education be held on the second Monday of each month at 6:30 p.m. in the high school media center.

Ayes –6; Nays – 0 Motion carried.

I. Reorganization and Committee Appointments (Con't.)

E. Review of Board Policies

The following Board policies were reviewed: Policy #0143 Authority, Policy #144.2 Board Member Ethics, and Policy #144.3 Conflict of Interest. These policies contain information regarding the role of a Board member.

F. Committee Appointments

By Board policy, the Superintendent is a de facto member of all Board committees. **Only Board members have voting rights on Board committees.** The president appointed the following committees for 2022:

Building/Maintenance: Janice Handrich, chair; Mike Alchin; and Herb Trader; with Rich Ellis. Alternate: Anne Tompkins

Finance: Amber Larrison, chair; Merianne Tappan; and Anne Tompkins; with Mary Jo Green. Alternate: Jon Ford

Negotiations: Merianne Tappan, chair; Jon Ford; and Amber Larrison
Alternate: Mike Alchin

Policy Review: Anne Tompkins, chair; Jon Ford; and Janice Handrich
Alternate: Merianne Tappan

SIT: Jon Ford and Mike Alchin
Alternate: Amber Larrison

II. School Board Appreciation

Mr. Lake commended Board members on the great job they are doing and each Board member was presented with a gift and a certificate of appreciation.

III. Approval of Agenda

IV. Consent Agenda

Tappan/Trader That the following items be included in the Consent Agenda and be accepted as presented:

- A. December 13, 2021 regular meeting minutes
- B. Treasurer’s Reports
 - Cash Receipt reports for General Fund, Debt Retirement Fund, Sinking Fund, and 2018 Sinking Fund
 - General Fund Accounts Payable for December 2021, which include payrolls of \$197,008.50, bills to be ratified of \$99,078.61 and bills to be paid of \$43,212.65 totaling \$339,299.76.
- C. Administrative written reports

Ayes –6; Nays – 0

Motion carried.

V. Public Comment - None

VI. Administrative Report – Bill Lake, Superintendent

VII. Curriculum Update

A. Report: Amy Clouse, Curriculum Director

VIII. Board Committee Reports – None

IX. OLD BUSINESS - None

X. NEW BUSINESS—ACTION ITEMS

A. New Policy #8450.06 – Covid 19 ETS

School districts with over 100 employees have been asked to consider adopting a policy authorizing the Superintendent to issue administrative guidelines should MiOSHA enact rules in response to the Dept of Labor’s Emergency Temporary Standard (ETS) concerning vaccinations, testing, and face-coverings. While the federal ETS does not affect school districts, MiOSHA has created rules which may affect large-employer school districts with over 100 employees if the ETS is adopted. Small-employer districts such as Fairview are also encouraged to be ready to comply in the event of any future developments that may affect small-employer districts. The policy was presented to the Board for consideration.

B. Tuition Reimbursement Request

A tuition reimbursement request was submitted by Mr. Bill Palek as stated in the FTA-AFTM Contract.

Handrich/Alchin That the tuition reimbursement request from Bill Palek be approved as presented.

Ayes –6; Nays – 0

Motion carried.

C. Letter of Intent to Retire

Mr. Lake submitted a letter of intent to retire effective June 30, 2022. The Board expressed its appreciation for Mr. Lake’s service to the district. They are especially grateful for his leadership and dedication during the pandemic.

Trader/Alchin That the Board accept the letter of retirement as submitted by Mr. Lake.

Ayes –6; Nays – 0

Motion carried.

XI. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Superintendent Search

The Board agreed to post the position immediately with a deadline of February 25, 2022.

B. Standing Committee Meetings

- | | |
|------------------|-------------------------|
| 1. Policy Review | 3. Building/Maintenance |
| 2. Finance | 4. Negotiations |

XII. Board Comments, Communications, and Closing Public Comments

Board Comments: None

Communications: A Christmas card was received by Shawn Petri, C.O.O.R. ISD.

Public Comments: None

XIII. CLOSED SESSION – Negotiations

Alchin/Tappan That the Board move to Closed Session to discuss parameters for contract negotiations, return to Open Session, and immediately adjourn.

Role Vote: Alchin: Aye Handrich: Aye Larrison: Aye
Tappan: Aye Tompkins: Aye Trader: Aye

The Board moved to Closed Session at 8:25 p.m. and returned to Open Session at 9:00 p.m.

President Tompkins adjourned the meeting at 9:00 p.m.

Merianne Tappan, Board Secretary