

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
ORGANIZATIONAL BOARD MEETING  
JANUARY 14, 2019**

---

The annual organizational/regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, January 14, 2019 in the elementary media center.

**I. Reorganization and Committee Appointments**

**A. Temporary Chairman**

Anne Tompkins, who served as President of the Board last year and continues as a member of the Board, opened the meeting and served as temporary chairman.

**B. New and Re-Elected Members**

The temporary chairman appointed Merianne Tappan as temporary secretary for roll call.

PRESENT: Mike Alchin, Jon Ford, Amber Larrison, Merianne Tappan, Anne Tompkins, and Herb Trader

ABSENT: Janice Handrich

**C. Election of Officers**

Nominations for the offices of president, vice-president, secretary, and treasurer were received.

Ford/Alchin That Anne Tompkins be nominated for president, that the nominations cease, and that a majority vote be cast.

Ayes – 6; Nays – 0 Motion carried.

Trader/Larrison That Jon Ford be nominated for vice president, that the nominations cease, and that a majority vote be cast.

Ayes –6; Nays – 0 Motion carried.

Ford/Alchin That Merianne Tappan be nominated for secretary, that the nominations cease, and that a majority vote be cast.

Ayes –6; Nays – 0 Motion carried.

Ford/Alchin That Janice Handrich be nominated for treasurer, that the nominations cease, and that a majority vote be cast.

Ayes –6; Nays – 0 Motion carried.

**D. Regular Meetings – Board of Education**

Board Policy No. 0160 states in part: ...“The Board shall hold a meeting at least once each month on a date and at a time and place determined annually by a resolution of the Board.”

Ford/Tappan That the regular monthly meeting of the Fairview Area Schools' Board of Education be held on the second Monday of each month at 7:00 p.m. in the elementary media center.

Ayes - 6; Nays - 0 Motion carried.

**I. Reorganization and Committee Appointments (Con't.)**

**E. Board Membership Policy**

The President requested that Board members review Board Policy No. 0140 — Membership. This policy contains information regarding the role of a Board member including ethics, authority and conflict of interest.

**F. Committee Appointments**

By Board policy, the Superintendent is a de facto member of all Board committees. **Only Board members have voting rights on Board committees.** The president appointed the following committees for 2019:

- Building/Maintenance: Janice Handrich, chair; Mike Alchin; and Herb Trader; with Rich Ellis Alternate: Anne Tompkins
- Finance: Janice Handrich, chair; Merianne Tappan; and Anne Tompkins; with Mary Jo Green. Alternate: Jon Ford
- Negotiations: Merianne Tappan, chair; Jon Ford; and Amber Larrison Alternate: Mike Alchin
- Policy Review: Anne Tompkins, chair; Jon Ford; and Janice Handrich Alternate: Merianne Tappan
- SIT: Jon Ford and Amber Larrison

**II. School Board Appreciation**

Mr. Sattler commended board members on the great job they are doing and each Board member was presented with a gift and a certificate of appreciation.

**III. Approval of Agenda**

The agenda was approved by Board consensus with the addition of **ITEM C. Senior Trip** under **X. NEW BUSINESS – ACTION ITEMS**.

**IV. Consent Agenda**

- Tappan/Ford That the following items be included in the Consent Agenda and be accepted as presented:
- A. December 10, 2018 regular meeting minutes
  - B. Treasurer’s Reports
    - Cash Receipt reports for General Fund, Debt Retirement Fund, Sinking Fund, and 2018 Sinking Fund
    - General Fund Accounts Payable for December 2018, which include payrolls of \$131,394.22, bills to be ratified of \$52,574.48, and bills to be paid of \$34,941.36 totaling \$218,910.06.
  - C. Administrative written reports

Ayes - 6; Nays - 0 Motion carried.

**V. Public Comment - None**

**VI. CURICULLUM SPOTLIGHT** - Robert Porth / Bill Palek

**VII. Administrative Reports**

Mr. Sattler added the following to his administrative report:

1. The first "Fairview Boutique" will be set up in the elementary computer lab within the next week. Clothes, shoes, prom dresses and other items have been donated and will be available free of charge to any student. Thanks to Cindy Troyer, Mel Haskin, and Lisa Force for organizing this event.

**VIII. Board Committee Reports** - Building / Maintenance, January 9, 2019

**IX. OLD BUSINESS** – None

**X. NEW BUSINESS—ACTION ITEMS**

**A. Leaves of Absence**

Two teachers have each submitted a letter requesting maternity leave in the spring.

Trader/Larrison      That the maternity leave of absence requested by Kate Breed be accepted as presented.

Ayes - 6; Nays - 0

Motion carried.

Alchin/Ford      That the maternity leave of absence requested by Birte Sumerix be accepted as presented.

Ayes - 6; Nays - 0

Motion carried.

**B. Prom 2019**

Prom is tentatively scheduled for the evening of April 27, 2019 at the Sojourn Lakeside Resort in Gaylord.

Trader/Larrison      That the Board approve the seniors' request to hold prom on April 27, 2019 at Sojourn Lakeside Resort in Gaylord.

Ayes - 6; Nays - 0

Motion carried.

**C. Senior Trip**

The senior class is asking the Board for permission to arrange a senior class trip to St. Louis in April. Details of the trip would be available at the next Board meeting.

Ford/Alchin      That the Board allow the senior class to explore options for a possible senior class trip to St. Louis in April with final details to be presented at the February Board meeting for approval.

Ayes - 6; Nays - 0

Motion carried.

**XI. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Standing Committee Meetings**

- |    |               |    |                      |
|----|---------------|----|----------------------|
| 1. | Policy Review | 3. | Building/Maintenance |
| 2. | Finance       | 4. | Negotiations         |

**XII. Board Comments, Communications, and Closing Public Comments**

Board Comments:                      None

Communications:                      None

Public Comments:                      None

*President Tompkins adjourned the meeting at 8:10 p.m.*

---

Merianne Tappan, Secretary