

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
SPECIAL BOARD MEETING – BUDGET ADOPTION
JUNE 21, 2022**

The Annual Budget Hearing of the Fairview Area Schools' Board of Education was held Tuesday, June 21, 2022 at 6:00 p.m. in the high school media center. Board President Anne Tompkins opened the meeting and information pertinent to the hearing was presented. Opportunity was given for questions and/or input from Board members.

I. Board President Anne Tompkins called the special meeting to order at 6:05 p.m.

PRESENT: Mike Alchin, Janice Handrich, Amber Larrison, Merianne Tappan, Anne Tompkins, and Herb Trader

ABSENT: Jon Ford

II. Approval of Agenda - The agenda was approved by Board consensus with Items G, H, and J(b) under NEW BUSINESS – ACTION ITEMS moved to after Closed Session.

III. Consent Agenda

Tappan/Trader That the following items be included in the Consent Agenda and be accepted as presented:

- A. May 9, 2022 regular minutes, May 18, 2022 special meeting minutes
- B. Treasurer's Reports
 - Cash Receipts reports for General Fund, Debt Retirement Fund, Sinking Fund and 2018 Sinking Fund
 - General Fund Accounts Payable for May 2022, which include payrolls of \$143,569.71 bills to be ratified of \$236,788.97, and bills to be paid of \$131,529.42, totaling \$511,888.10.
- C. Administrative written reports

Ayes – 6; Nays – 0

Motion carried.

IV. Public Comment Public Comment given by Becky Kalbfleisch and Jessica Pfaff.

V. Administrative Report – Bill Lake, Superintendent

VI. Curriculum Update - Amy Clouse, Curriculum Director

VII. Athletics Update – Melony Haskin, Athletic Director

VIII. Board Committee Reports

IX. OLD BUSINESS

A. Review of Superintendent / 6-12 Applications

The Board reviewed applications received for the Superintendent / 6-12 Principal position and chose the following candidates to interview:

Alchin: Gilbert, Coon Trader: Gilbert, Coon Larrison: Coon
Handrich: Gilbert, Coon Tompkins: Gilbert, Coon Tappan: Gilbert, Coon

Both Mr. Gilbert and Mr. Coon will be contacted to set up a first-round interview.

IX. OLD BUSINESS, (Con't.)

B. Second Read – Policy Updates

The Board conducted a second reading of the revised policies in the Neola Spring 2022 update 36-2.

Tappan/Handrich That revised Policy Updates 36-2 be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

X. NEW BUSINESS – ACTION ITEMS

A. 2021-2022 Budget Amendments

Information was presented to support the requested amendments for the 2021-2022 Revenue and Expenditure Budgets for the General Fund and School Services Budgets.

Tappan/Trader That the General Fund Revenue Budget be amended from \$4,702,900 to \$4,706,086, and the General Fund Expenditure Budget be amended from \$4,667,414 to \$4,675,368.

Ayes – 6; Nays – 0 Motion carried.

Tappan/Trader That the School Services Revenue and Expenditure Budgets be amended as presented.

Ayes – 6; Nays – 0 Motion carried.

B. Adoption of Budgets for the 2022-2023 School Year

Information was presented to support the 2022-2023 Revenue and Expenditure Budgets for the General Fund, Athletic Fund, and Food Service Fund.

Trader/Tappan That the General Fund Budget Resolution for Fiscal Year 2022-2023 be adopted as presented.

Ayes – 6; Nays – 0 Motion carried.

Trader/Tappan That the School Services Budget Resolution for Fiscal Year 2022-2023 be adopted as presented.

Ayes – 6; Nays – 0 Motion carried.

C. MHSAA Membership Resolution

The 2022-2023 Michigan High School Athletic Association (MHSAA) Membership Resolution was presented for adoption.

Alchin/Trader That the 2022-2023 MHSAA Membership Resolution be adopted as presented.

Ayes – 6; Nays – 0 Motion carried.

X. NEW BUSINESS – ACTION ITEMS, (Con’t.)

D. MASB Membership

The Board was asked to approve the MASB Membership contract for 2022-2023.

Handrich/Trader That the MSAB Membership for 2022-2023 be approved as presented.

Ayes – 5; Nays – 1 (Tompkins) Motion carried.

E. School Success Contract

The Board was asked to consider renewing the School Success Program for the 2022-2023 school year using ESSER III funds. The Superintendent made the following recommendation:

Tappan/Handrich That the School Success Program be renewed for the 2022-2023 school year.

Ayes – 6; Nays – 0 Motion carried.

F. New Hire Sign-On Bonus

At the May 24, 2021 meeting, the Board approved a signing bonus in the amount of \$5,500 for new hires. The Board reviewed this decision as no expiration date was given.

Alchin/Tappan That the sign-on bonus for new hires be expired effective July 1, 2022.

Ayes – 0; Nays – 6 (Alchin, Handrich, Larrison, Tappan, Tompkins, Trader) Motion not carried.

Alchin/Handrich That the hiring bonus of May 24, 2021 be revised to increase the amount to \$7,500 and to include teachers only with an effective date of June 1, 2022 and an offer expiration date of June 30, 2023.

Ayes – 6; Nays – 0 Motion carried.

G. Non-Represented Staff Contracts – To be discussed in Closed Session.

H. Curriculum Director / Academic Advisor Contract - To be discussed in Closed Session.

I. Bus Mechanic Contract

Mr. Will Small’s bus mechanic contract is set to expire at the end of June. The Board was asked to consider the contract for renewal.

Alchin/Trader That Will Small’s bus mechanic contract be renewed for 2022-2023.

Ayes – 6; Nays – 0 Motion carried.

J. Hire New Employees

The Superintendent made the following recommendation:

Alchin/Handrich That Gregory Jacot be hired as full-time K-12 Music Teacher for the 2022-2023 school year.

Ayes – 6; Nays – 0 Motion carried.

X. NEW BUSINESS—ACTION ITEMS, (Con’t.)

J. Hire New Employees, (Con’t.) – To be discussed in Closed Session.

K. Letters of Retirement

Mr. Marc Winton submitted a letter of resignation / retirement from his position as middle school teacher, effective June 30, 2022.

Trader/Larrison That the letter of resignation / retirement from Marc Winton be accepted as presented.

Ayes – 6; Nays – 0 Motion carried.

Mr. Robert Porth submitted a letter of his intent to retire from his position as middle school teacher, effective at the end of the FTA-AFTM contract year in 2025.

Trader/Larrison That the letter of retirement from Robert Porth be accepted as presented.

Ayes – 6; Nays – 0 Motion carried.

L. Superintendent Evaluation

The Board conducted the Superintendent Evaluation for 2021-2022.

Alchin/Trader That the Superintendent evaluation for 2021-2022 be recorded with a rating of Effective.

Ayes – 6; Nays – 0 Motion carried.

XI. CLOSED SESSION – Negotiations, Security Planning

Trader/Alchin That the Board move to Closed Session to discuss contract negotiations and safety preparedness, then return to Open Session for resolutions and the continuation of the meeting.

Role Vote: Alchin: Aye Handrich: Aye Larrison: Aye
Tappan: Aye Tompkins: Aye Trader: Aye

The Board moved to Closed Session at 7:25 p.m. and returned to Open Session at 8:50 p.m.

X. NEW BUSINESS—ACTION ITEMS, (Con’t.)

G. Non-Represented Staff Contracts

The Superintendent made the following recommendations:

Alchin/Trader That the contract for Becky Carley as Central Office Payroll / High School Secretary be renewed for 2022-2023.

Ayes – 6; Nays – 0 Motion carried.

X. NEW BUSINESS—ACTION ITEMS, (Con’t.)

G. Non-Represented Staff Contracts, (Con’t.)

- Trader/Larrison That the contract for Rich Ellis as Maintenance/Custodial Director be renewed for 2022-2023.
 Ayes – 6; Nays – 0 Motion carried.
- Trader/Larrison That the contract for April Evans as Central Office K-12 Receptionist / Secretary be renewed for 2022-2023.
 Ayes – 6; Nays – 0 Motion carried.
- Handrich/Trader That the contract for Mary Jo Green as Finance Director /Administrative Assistant to the Superintendent be renewed for 2022-2023.
 Ayes – 6; Nays – 0 Motion carried.
- Alchin/Trader That the contract for Mary Schrock as Food Service Coordinator be renewed for 2022-2023.
 Ayes – 6; Nays – 0 Motion carried.
- Handrich/Larrison That the contract for Mark Trim as Technology Director be renewed for 2022-2023.
 Ayes – 6; Nays – 0 Motion carried.

H. Curriculum Director / Academic Advisor Contract

The Superintendent made the following recommendation:

- Alchin/Handrich That the contract for Amy Clouse as Curriculum Director / Academic Advisor be approved for the 2022-2023 school year.
 Ayes – 6; Nays – 0 Motion carried.

J. Hire New Employees, (Con’t.)

- Trader/Handrich That Sarah Taylor be hired as full-time Elementary Principal for the 2022-2023 school year.
 Ayes – 6; Nays – 0 Motion carried.

XII. NEW BUSINESS – DISCUSSION ITEMS

- A.** School Board Elections Application deadline Tuesday, July 26, 2022
- B.** Summer Board Meetings The July Board meeting has been rescheduled for Monday, July 18, 2022 at 6:30 p.m.
 Superintendent Interviews will be held Tuesday, June 28 at 5:00 p.m. with callbacks to be held Thursday, June 30 at 6:00 p.m.
- C.** Committee Meeting Dates None

XIII. Board Comments, Communications, and Closing Public Comments

Board Comments: The Comins Independence Day parade will begin at 11:00 am.

Public Comments: Public comment was heard from Jessica Pfaff, Lynn Layman, and April Evans. President Tompkins will send a letter in response to Ms. Pfaff's questions by July 10.

President Tompkins adjourned the meeting at 9:25 p.m.

Merianne Tappan, Board Secretary