

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
SPECIAL BOARD MEETING – BUDGET ADOPTION
JUNE 25, 2020**

The Annual Budget Hearing of the Fairview Area Schools' Board of Education was held on Thursday, June 25, 2020 at 5:30 p.m. in the Multipurpose Room and was available to the public via the GoToMeeting online platform. Board President Anne Tompkins opened the meeting and information pertinent to the hearing was presented. Opportunity was given for questions and/or input from Board members.

I. Board President Anne Tompkins called the special meeting to order at 6:00 p.m.

PRESENT: Mike Alchin, Jon Ford, Janice Handrich, Amber Larrison, Merianne Tappan, Anne Tompkins, and Herb Trader

ABSENT: None

II. **Approval of Agenda** - The agenda was approved by Board consensus.

III. **Consent Agenda**

Tappan/Ford That the following items be included in the Consent Agenda and be accepted as presented:

- A. May 5, 2020 regular meeting minutes, May 15, 2020 special meeting minutes
- B. Treasurer's Reports
 - Cash Receipts reports for General Fund, Debt Retirement Fund, Sinking Fund and 2018 Sinking Fund
 - General Fund Accounts Payable for May 2020, which include payrolls of \$137,021.76, bills to be ratified of \$84,469.45, and bills to be paid of \$24,486.06, totaling \$245,977.27.
- C. Administrative written reports

Ayes – 7; Nays – 0

Motion carried.

IV. **Public Comment** - None

V. **Administrative Report** – Bill Lake, Superintendent

Mr. Lake added the following to his administrative report:

1. Due to the threat of severe weather tomorrow evening, Graduation has been moved to Saturday, June 27 at 10:00 a.m. The ceremony will be held outdoors on the soccer field.
2. The governor is set to release the Return to School Roadmap on June 30, 2020 which will provide guidance for safely reopening schools in the fall.

VI. **Curriculum Update** - Amy Clouse, Curriculum Director

1. A parent survey was recently conducted regarding the re-opening of school in the fall. Most parents want their children to return to in-person learning as soon as possible and expressed concerns with an online delivery of instruction due to lack of internet access, devices, etc. The administration and return-to-learning committee will continue to monitor the current situation and will continue to make plans to return to school this fall based on legislative regulations and recommendations.

VII. Board Committee Reports – Finance Committee, June 4, 2020

VIII. OLD BUSINESS - None

IX. NEW BUSINESS – ACTION ITEMS

A. 2019-2020 Budget Amendments

Information was presented to support the requested amendments for the 2019-2020 Revenue and Expenditure Budget for the General Fund and School Services Budgets.

Tappan/Handrich That the General Fund Revenue Budget be amended from \$3,401,462 to \$3,500,646, and the General Fund Expenditure Budget be amended from \$3,554,620 to \$3,487,668.

Ayes – 7; Nays – 0 Motion carried.

Tappan/Ford That the School Services Revenue and Expenditure Budgets be amended as presented.

Ayes – 7; Nays – 0 Motion carried.

B. Adoption of Budgets for the 2020-2021 School Year

Information was presented to support the 2020-2021 Revenue and Expenditure Budgets for the General Fund, Athletic Fund, and Food Service Fund.

Ford/Trader That the General Fund Budget Resolution for Fiscal Year 2020-2021 be adopted as presented.

Ayes – 7; Nays – 0 Motion carried.

Ford/Larrison That the School Services Budget Resolution for Fiscal Year 2020-2021 be adopted as presented.

Ayes – 7; Nays – 0 Motion carried.

C. Non-Represented Staff Contracts

The Superintendent makes the following recommendations:

Alchin/Ford That the contract for Rich Ellis as Maintenance/Custodial Director be renewed for 2020-2021.

Ayes – 7; Nays – 0 Motion carried.

Handrich/Ford That the contract for April Evans as Central Office K-12 Receptionist / Secretary be renewed for 2020-2021.

Ayes – 7; Nays – 0 Motion carried.

Ford/Larrison That the contract for Chelsea Fuhr as Central Office Payroll/Secretary be approved for 2020-2021.

Ayes – 7; Nays – 0 Motion carried.

IX. NEW BUSINESS – ACTION ITEMS, (Con’t.)

C. Non-Represented Staff Contracts, (Con’t.)

- Ford/Handrich That the contract for Mary Jo Green as Finance Director / Administrative Assistant to the Superintendent be renewed for 2020-2021.
Ayes – 7; Nays – 0 Motion carried.
- Alchin/Ford That the contract for Mary Schrock as Food Service Coordinator be renewed for 2020-2021.
Ayes – 7; Nays – 0 Motion carried.
- Ford/Alchin That the contract for Mark Trim as Technology Director be renewed for 2020-2021.
Ayes – 7; Nays – 0 Motion carried.

D. Bus Mechanic Contract

Mr. Will Small’s bus mechanic contract is set to expire at the end of June. Mr. Small has submitted a statement that his rates will be increasing by \$15.00 per hour starting with the July 1, 2020 invoice. The Board is asked to consider the contract for renewal with said rate increase.

- Ford/Trader That Will Small’s bus mechanic contract be renewed for 2020-2021.
Ayes – 5; Nays – 2 (Alchin, Ford) Motion carried.

E. Letter of Resignation / Retirement

Mr. Rick Handrich submitted a letter of resignation / retirement from his position as Guidance Counselor/Teacher, effective June 12, 2020. The Board is grateful for the many years of service and dedication Mr. Handrich has provided the district. He will be missed.

- Ford/Trader That the letter of resignation / retirement from Rick Handrich be accepted as presented.
Ayes – 7; Nays – 0 Motion carried.

F. MHSAA Membership Resolution

The 2020-2021 Michigan High School Athletic Association (MHSAA) Membership Resolution was made available for adoption.

- Alchin/Ford That the 2020-2021 MHSAA Membership Resolution be adopted as presented.
Ayes – 7; Nays – 0 Motion carried.

IX. NEW BUSINESS – ACTION ITEMS, (Con’t.)

G. Coaching Assignments

The 2020-2021 coaching assignments were presented for Board approval.

Alchin/Ford	That Sol Handrich be approved as voluntary varsity soccer coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Tappan/Trader	That Jon Ford be approved as voluntary assistant soccer coach for the 2020-2021 season.	
	Ayes – 6; Nays – 0; Abstain – 1 (Ford)	Motion carried.
Tappan/Alchin	That Stacy Ford be approved as voluntary varsity volleyball coach for the 2020-2021 season.	
	Ayes – 6; Nays – 0; Abstain – 1 (Ford)	Motion carried.
Ford/Trader	That Lindsay Major be approved as voluntary junior varsity volleyball coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Ford/Larrison	That Kate Freel be approved as voluntary middle school volleyball coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Ford/Trader	That Bobbi Ross be approved as voluntary varsity cross country coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Trader/Ford	That Troy Ross be approved as voluntary middle school cross country coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Ford/Trader	That Troy Ross be approved as voluntary varsity girls basketball coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.
Trader/Ford	That Kip Hoover be approved as voluntary junior varsity girls basketball coach for the 2020-2021 season.	
	Ayes – 7; Nays – 0	Motion carried.

IX. NEW BUSINESS—ACTION ITEMS, (Con’t.)

G. Coaching Assignments, (Con’t.)

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| Ford/Trader | That Sheena Weaver be approved as voluntary middle school girls basketball coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Larrison | That Kayla Layman be approved as voluntary assistant middle school girls basketball coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Kaitlyn Oates be approved as voluntary assistant middle school girls basketball coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Bryan Marble be approved as voluntary junior varsity boys basketball coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Diana Danhoff be approved as voluntary varsity girls track coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Don Haskin be approved as voluntary varsity boys track coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Bobbi Ross be approved as voluntary middle school girls track coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Melony Haskin be approved as voluntary middle school boys track coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |
| Ford/Trader | That Cliff Lietzke be approved as voluntary varsity golf coach for the 2020-2021 season. | |
| | Ayes – 7; Nays – 0 | Motion carried. |

X. NEW BUSINESS – DISCUSSION ITEMS

- A. Standing Committee Meeting Dates**
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| 1. Policy | 3. Building |
| 2. Finance | 4. Negotiations |

XI. Board Comments, Communications, and Closing Public Comments

Board Comments: President Tompkins invited all to participate in the Comins Parade on July 4.

The filing deadline for potential Board members is July 21, 2020.

Communications: None

Public Comment: None

President Tompkins adjourned the meeting at 7:24 p.m.

Merianne Tappan, Board Secretary