

# Candidates Invited for Superintendent / K-12 Principal

Fairview Area Schools  
Fairview, Michigan / [www.fask12.org](http://www.fask12.org)

## Application and Selection Procedure

The Board of Education of Fairview Area Schools, Fairview, Michigan, is conducting a search for a Superintendent / K-12 Principal. The board seeks to employ an innovative leader in education and administration upon the retirement of our current superintendent. It is expected that the candidate will take office on or before July 1, 2022.

We encourage university placement officers, professional organizations, colleges of education, and interested individuals to refer this position to well-qualified applicants.

Application materials *must* include the following items in order to be considered:

- A cover letter indicating your interest in this position
- A current resume with e-mail address\* and phone number
- Copies of transcripts and certifications
- At least three (3) letters of recommendation that support the position.

\* A current e-mail address is required in order for us to send documents pertaining to confidentiality and background check.

## Please send all materials to:

Fairview Area Schools' Board of Education  
1879 East Miller Road  
Fairview, Michigan 48621

*Advisory: In accordance with Section 1809 of Michigan's Revised School Code, it is a criminal misdemeanor to use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged teaching certificate, school administrator certificate, other State Board of Education approval, or a certificate or approval of another person for the purpose of obtaining employment.*

The Superintendent / K-12 Principal search will be conducted with due regard to the Michigan Open Meetings Act (Public Act No. 267 of 1976) requirement of open meetings for all public body deliberations, decisions and interviews.

Applications will be reviewed and evaluated by the Fairview Area Schools' Board of Education.\* The board will select the candidates it wishes to interview and will contact them after February 25, 2022.

Additional evaluation may include a visit to the candidate's home community. Note: Travel expenses for the initial interview will be the responsibility of the candidate.

## Salary and Contract

The Fairview Area Schools' Board of Education will offer a multi-year contract. Salary will be commensurate with the skills and experience of the successful candidate within a salary range of \$87,000 - \$90,000 with a flexible benefit package to be negotiated at time of hire.

## For more information:

For all inquiries, please contact:  
Bill Lake, Superintendent  
[blake@fairview.k12.mi.us](mailto:blake@fairview.k12.mi.us)  
(989) 848-7004; or  
Mary Jo Green, Central Office  
[mjgreen@fairview.k12.mi.us](mailto:mjgreen@fairview.k12.mi.us)  
(989) 848-7003

\* The FAS Board of Education is committed to practicing impartiality in its hiring practices. Please do not contact Board members directly.

**All applications must be  
received by 3:00 p.m. on  
Friday, February 25, 2022**

*Fairview Area Schools is an equal opportunity employer*

## Selection Criteria

The Fairview Area Schools' Board of Education is seeking a Superintendent / K-12 Principal with the following qualifications and traits:

- Earned a Master's Degree from an approved institution of learning with additional study in educational administration
- Acquired successful experience in teaching and in the administration of schools and staff management
- Meets all the requirements for certification as established by the Michigan State Board of Education
- Record of success in past positions to include improving academic and personal achievement for all students
- Proven experience with strategic planning and the ability to accomplish short and long-range goals within the scope of the District's vision and mission
- Responsible for student discipline utilizing both a traditional and trauma-informed approach
- The ability to effectively oversee general administration of personnel, instruction, finance, transportation, and building operations
- The ability to collaborate with all constituents of the district and community
- Strong record of honesty and trustworthiness
- The ability to represent the district in a professional manner with all stakeholders
- An expectation to be invested and involved in the community of Fairview

## 2021-22 School District Information

K-12 Enrollment.....	305
Instructional Staff.....	19
Support Staff.....	18
Administrators.....	1
Foundation Allowance.....	\$8,700.00
Debt Retirement – mills.....	.5300
Sinking Fund – mills.....	.9964
2021-22 Est Revenue Budget.....	\$3,346,590

## Board of Education

Anne Tompkins.....	President
Janice Handrich.....	Vice President
Merianne Tappan.....	Secretary
Amber Larrison.....	Treasurer
Mike Alchin.....	Trustee
Jon Ford.....	Trustee
Herb Trader.....	Trustee

## Tentative Timetable

**Initial Posting: January 14, 2022**

**Application must be received by:  
3:00 p.m. on February 25, 2022**

**Board screening: Feb 28 – March 14, 2022**

**Interviews: To begin early April**

**Superintendent / K-12 Principal on site by:  
July 1, 2022**

## District Profile

Fairview Area Schools is located in rural, northeastern lower Michigan. We are located in Oscoda County, which we share with one other school district, Mio AuSable Schools.

We are a member of the C.O.O.R. Intermediate School District and participate in its programs.

Oscoda County offers a relaxed atmosphere with abundant hunting and fishing opportunities and outdoor recreational activities. Approximately 78% of our students come from economically disadvantaged households and the county's median household income is \$42,335.00. The demographic is predominately Caucasian and the political background is conservative.

The district is comprised of three small villages and the countryside between them. Those villages are Comins, Curran, and Fairview. These communities have been very supportive of the educational process.

All Kindergarten through 12<sup>th</sup>-grade students and administrative staff are housed in one building.

## Highlights / Points of Pride

- Ranked in Top 5% of Best-Performing Rural Schools in Michigan
- Early College Program (Five-year program)
- National Honor Society
- One-to-One Technology
- Dual-Enrollment through local and virtual colleges
- Secondary Music with Kirtland Community College
- First Robotics Programs
- Championship Athletics Program
- Eagles Nest Preschool Program
- All-day, every-day Kindergarten
- Active Eagle Spirit / Eagle Pride organization

**Our schools' mission is to educate all students to their maximum potential. At the same time, our goal is to foster positive growth in social and emotional behaviors and attitudes so that students can become productive citizens.**

*"Expect Excellence"*