

**FAIRVIEW AREA SCHOOL' BOARD OF EDUCATION  
RESCHEDULED REGULAR BOARD MEETING  
APRIL 19, 2004**

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The rescheduled regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, April 19, 2004 in the elementary media center.

**I. Call to Order—Roll Call**

The president, Beth Miller, called the meeting to order at 7:04 p.m.

PRESENT: Jeffrey Gusler, James Yoder, Chris Neff, Galyn Troyer, Beth Miller, and Pat Thompson

ABSENT: Anthony Fortin

**II. Approval of Agenda**

Reporting on **NEW BUSINESS—ACTION ITEMS**, Item G. **Mechanical Science Club** was moved to **VI. Administrative Reports**. The agenda was then approved by Board consensus.

**III. Consent Agenda**

Gusler/Neff That the following items be included in the Consent Agenda and be accepted as presented:

- A. March 8, 2004 regular Board meeting minutes
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
  - General Fund Accounts Payable, which include payrolls of \$147,051.75, bills to be ratified of \$61,557.32, and bills to be paid of \$52,607.61, totaling \$261,216.68
  - 1998 Debt Retirement Accounts Payable, which include interest of \$91,656.90, principal of \$290,000.00, and ½ base fee of \$150.00, totaling \$381,806.90
- C. Administrative written reports
- D. Policy review assignment—Section 8000, **Students**—8320, **Assaults Committed by Students**, to 8640, **Use of Motorized Vehicles**

Ayes – 6; Nays – 0

Motion carried.

**IV. Public Comment**

- A. Members of the 4-H Garden Club presented information for creating and maintaining flower beds on school property. The gift was accepted by Board consensus.
- B. Two students were scheduled to present a promotional video, but were not present.

**V. Curriculum Spotlight**

Pam Larrison, high school secretary, Jill Lietzke, elementary secretary, Billie Stemple, central office administrative assistant, and Sharyn Smith, central office administrative assistant, each reported on her duties.

**VI. Administrative Reports**

**A. Superintendent's Report**

The report is included

**B. Principal's Report**

The report is included.

**VII. Board Committee Reports**

- A. Galyn Troyer reported for the Negotiations Committee, presently meeting with Teamsters and Support Staff.
- B. Chris Neff reported on the April 14, 2004 Joint Study meeting. The committee will offer recommendations to both Mio AuSable and Fairview Area School Boards, possibly at the June Board meetings. The committee is considering "sharing services" option.
- C. Pat Thompson reported on the March 23, 2004 Finance Committee meeting, at which the Early Retirement Incentive and a shorter school week were discussed.
- D. The March 31, 2004 Building/Maintenance Committee meeting was reported on by Chris Neff. The committee discussed the energy audit, possibly leasing buses to Atlanta, harvesting school forest trees, and ongoing projects.
- E. The Policy Review Committee met on March 15, 2004, as reported on by Jeff Gusler.
- F. Jim Yoder offered a final report on the Fundraising Committee.

**VIII. Meeting and Conference Reports**

There were no reports.

**IX. OLD BUSINESS**

**A. Policy Review—Section 8000**

Policy No. 8055, Changing Student Letter Grades, to Policy No. 8300, Student Discipline, were reviewed. An amendment to Policy No. 8130, Searches of Motorized Vehicles, Lockers, and Students was recommended.

Troyer/Neff                      That Policy No. 8130 be amended as recommended.

Ayes – 6; Nays – 0                      Motion carried.

**B. 2004-2005 General Fund Budget**

A proposed 2004-2005 General Fund Budget was presented at the February 23, 2004 special Board meeting and parameters were set at the March 8, 2004 Board meeting. The 2004-2005 General Fund Budget was presented for adoption.

Thompson/Gusler              That the proposed 2004-2005 General Fund Budget be approved as presented.

Ayes – 6; Nays – 0                      Motion carried.

A copy of the budget shall be part of the permanent record of minutes.

**C. 2004-2005 School Calendar**

At the March 8, 2004 Board meeting, the first day of student attendance for the 2004-2005 school year was set at August 24, 2004. The 2004-2005 school calendar was presented for adoption and the 2005-2006 and 2006-2007 calendars were presented for placement on draft status.

Troyer/Gusler                      That the 2004-2005 school calendar be approved as presented and the calendars for 2005-2006 and 2006-2007 be placed on draft status.

Ayes – 6; Nays – 0                      Motion carried.

A copy of the school calendars shall be part of the permanent record of minutes.

**D. Annual School Election**

Galyn Troyer and Joel Yoder completed requirements for the June 14, 2004 Annual School Election. The Resolution Setting Matters to be Voted on was presented for adoption.

Neff/Thompson                      That the Resolution Setting Matters to be Voted on be adopted as presented.

Ayes – 6; Nays – 0

A copy of the resolution shall be part of the permanent record of minutes.

**IX. OLD BUSINESS (Con't.)**

**E. Self-Funding of Dental and Vision Insurances**

Self-funding of dental and vision insurances was instituted on January 1, 2004. Based upon performance data supplied by the Superintendent, the dental and vision self-funding will be extended for the 2004-2005 school year and reviewed again in April 2005.

Neff/Thompson That the dental and vision self-funding insurances be extended for the 2004-2005 school year and be reviewed at the April 2005 Board meeting.

Ayes – 6; Nays – 0 Motion carried.

**X. NEW BUSINESS—ACTION ITEMS**

**A. Assistant Athletic Director**

The Superintendent recommended the appointment of Carl Parker to the position of Assistant Athletic Director.

Troyer/Gusler That Carl Parker be appointed to the position of Assistant Athletic Director, as recommended by the Superintendent.

Ayes – 6; Nays – 0 Motion carried.

**B. Bus Leasing**

The Superintendent recommended that he be authorized to enter into a leasing agreement with Atlanta Community Schools under which they would lease our spare buses on an annual basis. No action was taken on this item.

**C. Building/Maintenance Projects**

The Building/Maintenance Committee considered the following items:

1. Whether to hire a project management firm or to do select projects ourselves
2. The types of projects to address

Miller/Thompson That the Building/Maintenance Committee be authorized to act on the Board's behalf and to issue work contracts using Sinking Fund and General Fund monies within the parameters of achieving reductions in operating expense. The Board expresses a preference to use a management firm.

After Board discussion and input from Brian Lang, Energy Systems Group, the following motion was made:

Miller/Thompson That the preceding motion be tabled until the May 10, 2004 Board meeting.

Ayes – 6; Nays – 0 Motion carried.

The president called a recess at 9:36 p.m. and the meeting was reconvened at 9:45 p.m.

**X. NEW BUSINESS—ACTION ITEMS (Con’t.)**

**D. Voluntary Early Retirement Incentive**

The Finance Committee recommended approval of a Voluntary Early Retirement Incentive.

Thompson/Neff      That the Voluntary Early Retirement Incentive be approved as presented.

Ayes – 6; Nays – 0                      Motion carried.

**E. New and Amended Policies and Regulations**

The Policy Review Committee offered the following items for consideration:

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|-----------------------------|---|
| Amendments: Policy No. 1800 | <u>Board Member Conflict of Interest, Ethics, and Responsibilities,</u> |
| Policy No. 9300             | <u>Tobacco Products On/In District Premises</u>                         |

Troyer/Neff      That the policies be amended as presented.

Ayes – 6; Nays – 0                      Motion carried.

Consideration of Policy No. 7600, Promotion and Retention and the regulation attached to the policy was remanded to the administration, with a recommendation to be returned to the Board.

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|-------------------------------|--|
| New policies: Policy No. 5305 | <u>Personnel Records—Health/Medical (HIPAA)</u>    |
| Policy No. 5411               | <u>Tax-Sheltered Annuity Programs</u>              |
| Policy No. 8280/R             | <u>Electronic Communication Devices – Students</u> |
| Policy No. 8945/R             | <u>Student Records – Health/Medical (HIPAA)</u>    |

Troyer/Yoder      That the policies and/or regulations presented for a first reading be brought back to the next Board meeting for a second reading and presented for adoption.

Ayes – 6; Nays – 0                      Motion carried.

**F. Curriculum Ad Hoc Committee**

The Superintendent recommended the appointment of a Curriculum Ad Hoc Committee. The committee would consist of a Board member, Mr. Messner, Mr. Poellet, two elementary teachers, two high school teachers, and a community member.

Thompson/Gusler      That a Curriculum Ad Hoc Committee be appointed as recommended by the Superintendent.

Ayes – 6; Nays – 0                      Motion carried.

**X. NEW BUSINESS—ACTION ITEMS (Con't.)**

**G. Mechanical Science Club**

Information was presented earlier in the meeting under “Administrative Reports” about the pilot program for the Mechanical Science Club. By Board consensus, the space requested for use was granted and the possibility of an elective credit for participation in the club will be considered.

**XI. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. The Education Fair** is scheduled for April 22, 2004 from 6:30-8:30 p.m. School will be dismissed at 2:00 p.m. to aid in preparing for the event.

**B. The Joint Boards’ Dinner Meeting** will be held on Monday, April 26, 2004 at the Roscommon High School.

**C. Ad Hoc Committee Meeting Dates**

1.	Joint Study	May 12, 2004	7:00 a.m.	Fairview
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**D. Standing Committee Meeting Dates**

1.	Building/Maintenance	April 21, 2004	7:00 p.m.	
2.	Negotiations	As arranged		

**E. Work Session Meeting Date**

Beth Miller presented information that she would like the Board to consider at a work session. A meeting was set for May 4, 2004 at 6:30 p.m.

**XII. Board Comments and Communications**

Chris Neff voiced some questions, which the Curriculum Ad Hoc Committee will consider.

No communications were presented.

**XIII. Closing Public Comment**

Dave Bugg recommended that the two-year bus purchase plan be followed, stated that any type of technology that can be used responsibly as a tool should be used (pertaining to the student use of electronic devices considered earlier in the meeting), and considers the Mechanical Science Club a great idea.

**XIV. Closed Session**

At 10:45 p.m., the following motion was made and seconded:

Troyer/Neff            That the Board go into closed session for the purpose of discussing negotiations, and that the Board return to open meeting in this room at the conclusion of the closed session and immediately adjourn.

The president called for a roll call vote:

Yoder	-	Aye	Thompson	-	Aye
Neff	-	Aye	Gusler	-	Aye
Troyer	-	Aye	Miller	-	Aye

Ayes – 6; Nays – 0            Motion carried.

The president adjourned the meeting at 11:38 p.m.

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Secretary