

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 14, 2004**

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The regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, June 14, 2004 in the elementary media center.

**I. Call to Order—Roll Call—Welcome**

The president, Beth Miller, called the meeting to order at 7:00 p.m.

PRESENT: Chris Neff, Beth Miller, Pat Thompson, Anthony Fortin, Jeffrey Gusler, and James Yoder

ABSENT: Galyn Troyer

**II. Combined Study Committee Presentation**

Mr. Pat Bootz, Mio AuSable Schools' Superintendent, and Mr. Bruce Nelson, Fairview Area Schools' Superintendent, presented information from the Joint Study Committee to Board members from both schools and community members. The committee was formed at the direction of the Fairview Area Schools and Mio AuSable Schools for the purpose of collecting information that relates to a possible consolidation effort or any other alternatives. After the presentation and question/answer period, a short recess was called and the meeting reconvened at 8:34 p.m. with Fairview Area Schools' meeting held in the elementary media center and the Mio AuSable Schools' meeting in the high school media center.

**III. Approval of Agenda**

Approval of May 4, 2004 Work Session Minutes was added to the Consent Agenda, Item E. **Correction of Procedure** was added under IX. **OLD BUSINESS** and Item G. **Food Service Program** was added under X. **NEW BUSINESS—ACTION ITEMS**. The agenda was then approved by Board consensus.

**IV. Consent Agenda**

Gusler/Neff                    That the following items be included in the Consent Agenda and be accepted as presented:

- A.     May 10, 2004 regular Board meeting minutes and May 4, 2004 Work Session minutes
- B.     Treasurer's Reports
  - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
  - General Fund Accounts payable, which include payrolls of \$147,098.24, bills to be ratified of \$66,733.02, and bills to be paid of \$18,755.54, totaling \$232,586.80

**IV. Consent Agenda (Con't.)**

- C. Administrative written report
- D. Policy review assignment—Section 8000, **Students**, 8860—Homebound Instruction through 8990, Student Fees, Fines, Charges and Deposits

Ayes – 6; Nays – 0                      Motion carried.

**V. Public Comment**

There was no public comment.

Jeffrey Gusler’s term as a Board member will expire on June 30, 2004. He was presented with a token of the Board’s appreciation for his service to the school.

**VI. Administrative Report**

The Superintendent’s Report is included.

**VII. Board Committee Reports**

Committee chairs reported on committee meetings at the time items were considered.

**VIII. Meetings and Conference Reports**

There were no reports. Board members who are interested in attending the MASB Summer Conference at Grand Traverse Resort from July 16-18, 2004, should make reservations soon.

**IX. OLD BUSINESS**

**A. Policy Review**

The policy review assignment was Section 8000, **Students**, 8650—Student Accidents through 8820, Awards and Scholarships. No amendments were recommended.

**B. Building/Maintenance Projects**

Chris Neff reported on the June 9, 2004 meeting. The committee recommended that any action be delayed until the New Year. The committee will continue to work on and study proposed items.

The following motion and second was tabled on April 19, 2004 by Board action to the May 10, 2004 Board meeting. No action was taken on May 10<sup>th</sup> and the motion remained on the table.

Miller/Thompson            That the Building/Maintenance Committee be authorized to act on the Board’s behalf and to issue work contracts using Sinking Fund and General Fund monies within the parameters of achieving reductions in operating expense. The Board expresses a preference to use a management firm.

**IX. OLD BUSINESS (Con't.)**

**B. Building/Maintenance Projects (Con't.)**

Thompson/Yoder That the motion tabled on April 19, 2004 and referenced above be removed from the table.

Ayes – 6; Nays – 0 Motion carried.

Miller and Thompson, the mover and second of the April 19, 2004 motion, agreed to withdraw the motion from the table.

**C. Progress Survey**

Eight Progress Surveys were returned by staff members. Beth asked each Board member to read the surveys.

**D. Insurance and Non-Represented Group**

Tony Fortin reported on the Finance Committee meeting held on June 1, 2004. The committee met with the non-represented group’s representative following the meeting.

Fortin/Yoder That the non-represented group be given a 15% cap on insurance. In addition, the group will be placed on a \$10/\$20 drug co-pay system and Flex-Spending Accounts will be established for each employee to offset the potential costs of the cap and in lieu of dental insurance for ALL non-represented group members. Accounts will be established on the following basis:

<u>Single</u>	<u>Double</u>	<u>Family</u>
\$350	\$600	\$1,200

Ayes – 6; Nays – 0 Motion carried.

**E. Correction of Procedure**

A proposed 2004-2005 General Fund Budget was presented at the February 23, 2004 special Board meeting and parameters were set at the March 8, 2004 Board meeting. The Board approved the proposed 2004-2005 General Fund Budget as presented on April 19, 2004.

Yoder/Fortin That any action taken relative to the 2004-2005 General Fund Budget be rescinded.

Ayes – 6; Nays – 0 Motion carried.

**X. NEW BUSINESS—ACTION ITEMS**

**A. TTI Lease Agreements**

The TTI lease agreements on teacher computers are expiring. The Finance Committee recommended that the Board extend the lease agreements for another three years, with the TTI equipment remaining the property of the school district.

Fortin/Thompson That the lease agreement on teacher computers be extended for another three years (June 2004-June 2007) and that the TTI equipment remain the property of the school district.

Ayes – 6; Nays – 0 Motion carried.

**B. Contract with Professional Management Corporation (PMC)**

It was proposed that two hours of music instruction be purchased from PMC on a per diem basis and figured upon the teacher salary scale. Atlanta Community Schools was proposing the purchase of one hour of music instruction from PMC. The Board had requested, by motion and approval at the January 12, 2004 Board meeting, that the Superintendent and Board President pursue collaborative efforts with neighboring school districts.

Fortin/Thompson That the Board encourage the use of adjunct staff who may be retired or hold the background and training needed to supplement curricular offerings. Compensation arrangements are to be made on an individually contracted basis. This statement is not intended to apply to the daily rate paid to substitute teachers.

After a lengthy discussion, the following motion and second were made:

Thompson/Yoder That the resolution offered by Fortin/Thompson be tabled until the regular July 2004 Board meeting.

Ayes – 6; Nays – 0 Motion carried.

**C. School Improvement Plan**

Fairview Area Schools' School Improvement Plan for 2004-2008 was presented for the Board's first reading. The Plan will be brought back for a second reading and possible adoption at the July meeting.

**D. Administrative Contract Language**

Tony Fortin reported on the Finance Committee's recommendation concerning the proposed change to the administrative contract language. Mr. Nelson stated that it was acceptable to him to open the contract for the changes which constitutes concessions.

Beth Miller noted that the Superintendent's Contract is a three-year document. Starting July 1, 2004, the salary figure is the same for the next three years.

**X. NEW BUSINESS—ACTION ITEMS (Con’t.)**

**D. Administrative Contract Changes (Con’t.)**

Fortin/Thompson That effective July 1, 2004, the administrative contracts will be amended to contain a 15% cap on insurance and a \$10/\$20 drug co-pay system. In addition, Flex Spending Accounts will be established for each fulltime administrator to offset the potential cost of the cap. Accounts will be established on the following basis:

<u>Single</u>	<u>Double</u>	<u>Family</u>
\$250	\$500	\$1,000

Contract language changes shall be subject to ratification with the affected administrators.

Ayes – 5; Nays – 1 (Neff) Motion carried.

**E. MHSAA Resolution**

The MHSAA Membership Resolution for 2004-2005 was presented for adoption.

Neff/Fortin That the MHSAA Membership Resolution for 2004-2005 be adopted as presented.

Ayes – 6; Nays – 0 Motion carried.

A copy of the resolution shall be part of the permanent record of minutes.

**F. Student Handbooks**

Recommended additions/changes to the present student handbooks were presented.

Neff/Fortin That the student handbooks be approved as presented.

Ayes – 5; Nays – 1 (Yoder) Motion carried.

**G. Food Service Program**

The Superintendent’s Report included an accounting of the savings in Food Service gained by sharing services with Mio AuSable Schools. The Board requested that Mr. Nelson bring additional information to the July Board meeting.

**X. NEW BUSINESS—DISCUSSION ITEMS**

**A. Standing Committee Meetings**

No meetings were scheduled.

**X. NEW BUSINESS—DISCUSSION ITEMS (Con't.)**

**B. Special Board Meeting**

The Annual Budget Hearing is set for 6:45 p.m. on June 28, 2004 and a special meeting was called to follow the Budget Hearing.

Neff/Yoder                      That a special Board meeting be called for 7:00 p.m. on June 28, 2004 to consider 2003-2004 budget amendments, adoption of the 2004-2005 budgets, and any other business brought before the Board.

Ayes – 6; Nays – 0                      Motion carried.

**XI. Board Comments, Communications, and Closing Public Comments**

**A. Board Comments:** President Miller requested that Board members submit suggestions to her as to how they would like to serve next year.

**B. Communications:** ABC's for Parents submitted an end-of-year letter.

**C. Closing Public Comments:** There were none.

**XII. Closed Session**

At 10:25 p.m., the following motion was made and seconded:

Thompson/Fortin                      That the Board go into closed session for the purpose of discussing negotiations, and that the Board return to open meeting in this room at the conclusion of the closed session and immediately adjourn.

The president called for a roll call vote:

Yoder	-	Aye	Gusler	-	Aye
Neff	-	Aye	Fortin	-	Aye
Thompson	-	Aye	Miller	-	Aye

Ayes – 6; Nays – 0                      Motion carried.

The president adjourned the meeting at 11:09 p.m.

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Secretary