

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING
JUNE 13, 2005**

The regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, June 13, 2005 in the elementary media center.

I. Call to Order—Roll Call—Welcome

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: James Yoder, Chris Neff, Tony Fortin, Beth Miller, Pat Thompson, and
Galyn Troyer

ABSENT: Joel Yoder

II. Approval of Agenda

Beth Miller requested that Item H. Status of Cross Country under **IX. NEW BUSINESS—ACTION ITEMS** be moved to Closed Session. The agenda was then approved by Board consensus.

III. Consent Agenda

Neff/Thompson That the following items be included in the Consent Agenda and be accepted as presented:

- A. May 9, 2005 Board regular meeting minutes; May 9, 2005 closed session minutes
- B. Treasurer's Reports
 - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
 - General Fund Accounts Payable, which includes payrolls of \$149,957.30, bills to be ratified of \$71,221.80, and bills to be paid of \$23,497.67, totaling \$244,676.77
- C. Administrative written reports

Ayes – 6; Nays – 0 Motion carried.

IV. Public Comment

--Mrs. Norma Lyden expressed her reservations about the elementary art instructor and stated that she was disappointed that the music program was not in place for 2005-2006. She reiterated some of the benefits that students derive from music instruction. She also questioned the funding designated for art instruction and did not feel that classroom teachers should give up classroom art supplies to the art program.

--Mrs. Tina DeJarlais concurred with Mrs. Lyden about the art instructor. She stated, also, that the criteria for music grades should be clarified regarding performance requirements.

--Mr. Don Haskin presented information on the new 12' x 8' track and field record board that is being built and will then be donated to Fairview Area Schools. He also expressed his appreciation for Mr. Ted Finch's donation towards the State Track Meet expenses.

IX. NEW BUSINESS—ACTION ITEMS

J. Acceptance of Record Board

Thompson/Neff That the track and field record board be accepted as presented.

Ayes – 6; Nays – 0 Motion carried.

IV. Curriculum Spotlight

Mrs. Sherry Hengy and a group of the fourth-grade students who participated in the UP Trip were present to update the Board. Students were eager to report on their experiences and parents expressed appreciation for the organization and time expended by Mrs. Hengy in arranging the trip.

V. Administrative Reports

A. Superintendent’s Report

The report is included.

B. Principal’s Report

The report is included.

C. Athletic Director’s Report

No report was available. Tony Fortin asked if the volleyball standards that were approved by the Board have been purchased. Mr. Poellet will contact Carl Parker to determine the status of the order.

VI. Board Committee Reports

Minutes from the Building Committee, Finance Committee, and Policy Review Committee were distributed to the Board.

VII. OLD BUSINESS

One item that remains on the table is establishing the Superintendent’s Goals for 2005-2006. James Yoder and Joel Yoder will meet with Mr. Nelson to set the goals. This topic was postponed due to the absence of Mr. Joel Yoder.

VIII. NEW BUSINESS—ACTION ITEMS

A. Elementary Art Position

Chris Neff questioned the adequacy of the art line item funding. He reiterated that the Board needs to fully fund curriculum. The administration stated that art expenses will be covered.

Chris felt that the temporary part-time position should be under the FTA/MFT contract.

Thompson/Fortin That Sylvia Bondar be offered a service contract to teach elementary art in 2005-2006, and that the Superintendent be authorized to finalize the financial details.

Ayes – 6; Nays – 0 Motion carried.

IX. NEW BUSINESS—ACTION ITEMS (Con’t.)

B. Technology Employee

Four candidates were interviewed for the Technology Director position and two solid candidates were selected, either of which would fill the position well. The contract for Fairview Area Schools would be at 40% time, with the cost not to exceed \$25,000 out of \$45,600. Community Caring would be the employer of record. Discussion focused on whether the allotted time would be adequate.

Fortin/Yoder, James That a contracting agreement with Community Caring to share a technology employee be approved, with Community Caring being the employer of record.

Ayes – 4; Nays – 2 (Neff, Troyer) Motion carried.

C. Food Service Coordinator

The Finance Committee recommended that Mary Hoffman be asked to continue as Food Service Coordinator through December 2005 with our share of her contract remaining at 40%. This arrangement would give her time to ensure that Mary Schrock knows the required procedures and guidelines.

Mary Schrock would then assume duties as Food Service Coordinator on January 1, 2005, with her compensation to be adjusted to reflect the change in status. Mary Hoffman would be retained at 10% of her contract for mentoring purposes.

Neff/Thompson That Mary Hoffman continue as Food Service Coordinator through December 2005 at 40% of her contract, that Mary Schrock be moved to the Coordinator position beginning January 1, 2006 with her compensation adjusted to reflect the change in status, and that Mary Hoffman be retained at 10% of her contract for the second semester for mentoring purposes.

Ayes – 6; Nays – 0 Motion carried.

D. Line of Credit

The Finance Committee also recommended that a line of credit for up to \$250,000 be established for the 2005-2006 school year. November and December cash flow projections include the need for additional funds until tax payments are received. Neff and Troyer felt that the decision should be postponed until October. The Superintendent emphasized the need for lead time.

Thompson/Yoder That a line of credit for up to \$250,000 be approved, and the Superintendent be authorized to implement the resolution.

Ayes – 4; Nays – 2 (Neff, Troyer) Motion carried.

E. MHSAA Resolution for 2005-2006

The MHSAA Membership Resolution for the year August 1, 2005 through July 31, 2006 was available for review and adoption.

Neff/Fortin That the MHSAA Resolution for 2005-2006 be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

IX. NEW BUSINESS—ACTION ITEMS (Con’t.)

F. Recommendations from Policy Review Committee

The Policy Review Committee recommended approval of the job description for Supervisor of Building and Grounds. The job description for Building Principal will be included in a later meeting.

Neff/Thompson That the job description for Supervisor of Building and Grounds be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

The Policy Review Committee also considered a recommendation from Mr. Nelson that the Board change its stance and become a 105c district for purposes of Schools of Choice. This would permit Fairview Area Schools to accept students from across county or ISD lines, provided special education added costs are retained by the home district.

Thompson/Fortin That the Fairview Area Schools become a Section 105c district for purposes of Schools of Choice as recommended by the Superintendent.

Ayes – 5; Nays – 1 (Neff) Motion carried.

G. 2005-06 Contract for Special Education Services

The contract for Special Education services between Fairview Area Schools and C.O.O.R. ISD for the 2005-2006 school year was presented for approval. It is identical to the 2004-2005 contract.

Neff/Thompson That the 2005-06 Contract for Special Education Services between Fairview Area Schools and C.O.O.R. ISD be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

H. Status of Cross Country was moved to Closed Session under “Approval of Agenda”.

I. Professional Development

Jim Yoder has worked with Bruce and Ray to investigate a possible program to address communication. The administration, by Board consensus, was directed to review opportunities and present a detailed plan with budgeted expense in the July meeting.

X. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Standing Committees

- 1. Negotiations—FTA/MFT June 14, 2005 10:00 a.m. Central Office
June 23, 2005 11:00 a.m. Central Office
- 2. Meetings for Policy Review, Building/Maintenance, and Finance Committees will be called as needed.

B. Budgets and Special Board Meeting

Amendments to the 2004-05 Budgets and adoption of the 2005-06 Budgets need to be approved prior to June 30, 2005. A special Board was called for June 28, 2005 at 7:00 p.m., preceded by a budget hearing at 6:45 p.m. The new budgets can then be adopted after the budget hearing.

X. NEW BUSINESS—DISCUSSION ITEMS AND DATES (Con't.)

C. Review of Staffing Arrangements

Ray Poellet, Building Principal, and Carl Parker, Assistant Athletic Director, were in the respective positions for the first time this year.

The possibility of Carl Parker taking over as fulltime Athletic Director in 2005-06 was discussed. Ray would continue as his mentor. Ray and Board members will converse about the position and present ideas for 2005-06.

D. Updated Investment Policy

GASB Statement #40 is effective for the June 30, 2005 school district financial statements. The objective of this statement is to update the custodial credit risk disclosure requirements and to establish more comprehensive disclosure requirements addressing other common risks of the deposits and investments of state and local governments. This statement requires a brief description of the deposit or investment policies that are related to the risks that GSB 40 requires to be disclosed, including Custodial Credit Risk, Concentration of Credit Risk, Interest Rate Risk and Foreign Currency Risk.

The Policy Review Committee will work on an updated investment policy and present its recommendation to the Board for approval at the next regular Board meeting.

XI. Board Comments, Communications, and Closing Public Comments

--Pat Thompson expressed her interest in attending the MASB Conference in Traverse City, which will be held July 14-17, 2005.

--Chris Neff asked if a study has been done on how much water and/or pop is used from the pop machines in the summer. The machines are presently turned off during the summer months. The Athletic Director and Superintendent will determine usage. Chris provided funds for a machine to be used until school begins in the fall.

--Each Board member received information from "ABC's for Parents."

--There was no public comment.

XII. Closed Session

At 9:16 p.m., the following motion was made and then seconded:

Fortin/Thompson That the Board go into closed session for the purpose of discussing negotiations, followed by possible conclusion of Item H. Status of Cross Country in open meeting in this room with adjournment to follow.

Ayes – 6; Nays – 0 Motion carried.

The Board took a short recess and reconvened in Closed Session.

At 11:07 p.m, the Board returned to open session in the elementary media center and the meeting was immediately adjourned. No action was taken to alter the prior Board decisions relative to Cross Country.

Chris Neff, Secretary

