

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL AND REGULAR BOARD MEETING
JULY 11, 2005**

The annual organizational and regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, July 11, 2005 in the elementary media center.

II. Reorganization and Committee Appointments

A. Temporary Chairman

Beth Miller, who served as President of the Board in 2004-2005 and continues as a member of the Board, opened the meeting and served as temporary chairman.

B. New and Re-Elected Members

The temporary chairman appointed Chris Neff as temporary secretary and the roll was called.

PRESENT: Anthony Fortin, Beth Miller, Chris Neff, Pat Thompson, James Yoder, and Joel Yoder

ABSENT: Galyn Troyer

James Yoder was re-elected to the Board and his "Affidavit of Acceptance, Eligibility, and Oath of Office Certificate" was made available for examination.

Neff/Thompson That the Affidavit of Acceptance, Eligibility, and Oath of Office Certificate of James Yoder be received, and that he be recognized as a member of the Fairview Area Schools' Board of Education.

Ayes – 6; Nays – 0 Motion carried.

C. Election of Officers

Neff/Yoder, James That Beth Miller be nominated for president, that the nominations cease, and that a unanimous vote be cast.

Ayes – 6; Nays – 0 Motion carried.

Neff/Thompson That James Yoder be nominated for vice president, that the nominations cease, and that a unanimous vote be cast.

Ayes – 6; Nays – 0 Motion carried.

Miller/Yoder, James That Chris Neff be nominated for secretary, that the nominations cease, and that a unanimous vote be cast.

Ayes – 6; Nays – 0 Motion carried.

Miller/Neff That Pat Thompson be nominated for treasurer, that the nominations cease, and that a unanimous vote be cast.

Ayes – 6; Nays – 0 Motion carried.

II. Reorganization and Committee Appointments (Con't.)

D. Regular Meetings – Board of Education

The Board had previously expressed interest in conducting a meeting in Comins and/or Curran.

Neff/Thompson That the regular monthly meetings of the Fairview Area Schools’ Board of Education be held on the second Monday of each month at 7:00 p.m., with the July, September, and November through June meetings to be held in the elementary media center, the August 8, 2005 meeting to be held at the Clinton Twp. Hall in Comins and the October 10, 2005 meeting to be held at the Mitchell Twp. Hall in Curran.

Ayes – 6; Nays – 0 Motion carried.

E. Conflict of Interest Policy

Policy No. 1800—Board Member Conflict of Interest, Ethics and Responsibilities was reviewed. The president suggested that Board members read the policy in its entirety.

F. Committee Appointments

By Board policy, the Superintendent is a de facto member of all Board committees. Only Board members have voting rights on Board committees. The Board, by consensus, expressed its desire to seat ad hoc committees. The president then appointed the following committees for the 2005-2006 school year:

- Negotiations James Yoder—chair, Tony Fortin and Beth Miller, with Pat Thompson, alternate
- Finance Tony Fortin— chair, Pat Thompson and Joel Yoder, with Sharyn Smith, consultant
- Policy Review/Job Desc. Beth Miller— chair, Pat Thompson, and Chris Neff
- SIT Beth Miller and Pat Thompson, with two students (ref. Policy No. 1060)
- Building/Maintenance Chris Neff—chair, James Yoder and Joel Yoder, with Jerry Knepp,

III. Approval of Agenda

One item was added under **NEW BUSINESS—Item G.: Custodial Arrangements.** The agenda was then approved by Board consensus.

IV. Consent Agenda

Neff/Thompson That the following items be included in the Consent Agenda and be accepted as presented:

- A. June 13, 2005 regular Board meeting minutes and June 28, 2005 special Board meeting minutes
- B. Treasurer’s Reports
 - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
 - General Fund Accounts Payable for June 2005, which include payrolls of \$143,933.34, bills to be ratified of \$37,758.08, and bills at 6-30-2005 to

IV. Consent Agenda (Con't.)

to be paid of \$20,639.31 (\$16,451.25 was approved for payment at the June 28, 2005 special Board meeting), totaling \$218,781.88
--General Fund Accounts Payable at July 11, 2005 of \$32,970.68
--Sinking Fund Accounts Payable of \$80,000.00

C. Administrative written reports

Ayes – 6; Nays – 0 Motion carried.

V. Public Comment

Mr. Nelson introduced Mr. Mark Trim, the technology director Fairview Area Schools is sharing with Community Caring, Inc.

VI. Curriculum Spotlight

Nothing was presented.

VII. Administrative Reports

A. Superintendent's Report

The report is included

B. Principal's Report

The report is included.

VIII. Board Committee Reports

There were no reports.

IX. OLD BUSINESS

A. Superintendent's Goals and Contract Language

Board members received a copy of the goals outlined by James Yoder and Joel Yoder. The goals were not specific and the Board and Mr. Nelson determined that the Board needs to set measurable goals.

B. Principal's job Description

The Policy Review Committee will consider the job description at its next meeting.

C. Wall of Fame

On March 21, 2005, the Board approved the "Wall of Fame" concept presented by the School Spirit Committee. Mrs. Bobbi Ross submitted information on the construction of the "Wall of Fame" for the Board's approval of funding.

Miller/Thompson That \$620.00 be approved for the "Wall of Fame" sign.

Chris Neff reported that some people do not understand the concept of the Wall and one school that implemented a similar wall has had problems related to who was included on the Wall.

Ayes – 4; Nays – 2 (Neff, Joel Yoder) Motion carried.

X. NEW BUSINESS—ACTION ITEMS

A. Annual Organizational Resolution

1. Milk Bids

Milk bids were received as follows:

J & S Dairy	½ pint 1% white	.1667
Traverse City, MI	½ pint 1% chocolate	.1736
Country Fresh, LLC	½ pint 1% white	.1750
Flint, MI	½ pint 1% chocolate	.1790

The Superintendent recommended using J & S Dairy as the supplier for the 2005-2006 school year, based upon past quality of service.

2. Audit Service

The Superintendent recommended that the services of Robertson and Carpenter, LLP continue to be used for conducting the 2004-2005 annual audit.

Bids will be invited for the 2005-2006 annual audit.

3. Naming of Depository for School Funds

Firstbank—Fairview Branch—has served as the depository for all school funds. School funds include: general operation, payroll account, high school activity, athletics, food service, debt retirement, and sinking fund. The Superintendent recommended that Firstbank—Fairview Branch continue as the depository for all school funds.

4. School Attorney

The Superintendent recommended that the Board continue to use Clark Hill, PLC.

5. Publication of Legal Notice

The Superintendent recommended that the Board continue to use the service of “The Oscoda County Herald” for the 2005-2006 school year.

Neff/Thompson That the Annual Organizational Resolution, Items 1-5 above, be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

Item 6, Schools of Choice, was considered apart from the Annual Organizational Resolution.

6. Schools of Choice

Thompson/Fortin That Fairview Area Schools accept a limited number of applications from non-resident students for the 2005-2006 school year, with grades 6, 7, and 10 closed to applicants.

Ayes – 3; Nays – 3 (Neff, James Yoder, Joel Yoder) Motion failed.

X. NEW BUSINESS—ACTION ITEMS (Con't.)

A. Annual Organizational Resolution (Con't.)

After much discussion, the following motion was made:

Neff//Fortin That Fairview Area Schools accept a limited number of applications for all grades from non-resident students for the 2005-2006 school year.

Ayes – 4; Nays – 2 (Miller, Thompson)

XI. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Standing Committee Meetings

No meetings were set.

B. Projected Budget

Questions or comments on the projected budget distributed in June will be heard and/or answered at the August meeting. The item was overlooked in discussion.

C. Review of 2004-2005 Staffing Arrangements

Ray Poellet served his first year as K-12 principal and Carl Parker as the Assistant Athletic Director. Both of these staffing assignments will be reviewed at the August meeting. The item was overlooked in discussion.

D. Updated Investment Policy

The Policy Review committee has not met to work on an updated investment policy.

E. Superintendent's Periodic Evaluation

The Superintendent's evaluation is to be held every four months, with the annual evaluation held in March and periodic evaluations in July and November.

With the Superintendent's Goals still under discussion, the periodic evaluation was not held in July. A special meeting was called for 7:00 p.m. on August 3, 2005 to conduct the periodic evaluation.

F. Directives for 2006-2007

The changes in staffing that will occur in 2006-2007 require discussion and planning about the way in which the year will be structured. A work session to address this issue will be set at the regular August meeting.

G. Custodial Arrangements

Dennis Kauffman, the nighttime custodian, has requested a two-year sabbatical. Mr. Nelson presented several options for filling the custodial need. A committee comprised of Chris Neff, James Yoder, Joel Yoder, and Jerry Knepp was formed to review the applications and submit a recommendation to the Board. A meeting was set for July 12, 2005 at 6:00 p.m.

XII. Board Comments, Communications, and Closing Public Comments

A. Closing Public Comment

Melony Haskin commented that the “Wall of Fame” is a positive thing, but she expressed concern about how the selection process works. She also expressed a reservation that the Board is paying for the sign and frame and she has to approach Eagle Spirit/Eagle Pride for items she would like to have for athletes. She has had frequent denial of requests.

B. Board Comments

Beth outlined some of the positive things that were accomplished in 2004-2005:

- July: All-day Kindergarten was put in place
- August: The Consolidation Study was concluded and the Board’s decision not to pursue consolidation resulted from the study.
- September: Use of District facilities was addressed and procedures put in place to facilitate use.
- October: Review of Board goals was concluded and Board presence at Parent-Teacher Conferences was implemented.
- November: The Athletic Mission statement was approved.
- December: The Literacy Program was approved.
- January: Student representatives were appointed to the SIT Committee.
- February: Graduation requirements for keyboarding were removed, which met the Technology Plan’s recommendation.
- March: The Educational Fair included “Learning for Life” in collaboration with Community Caring, Inc. Plans for a millage awareness campaign were implemented and continued community support was shown by passage of the millage. The Board expressed appreciation for the support.
- April: Mr. Nelson presented the savings achieved by implementing self-funding of dental and vision coverage, which justified continuing the process.
- May: An alternate plan to music instruction was presented by providing art instruction for 2005-2006.
- June: A new approach to staffing occurred when a contract was approved to share a Technology Director with Community Caring, Inc. Budgets for 2005-2006 were approved at the special meeting.

B. Communications

1. MASB requested that a Legislative Relations Network (LRN) Liaison from this district be named to ensure that local districts have an impact in shaping education-related issues in the legislature. Beth Miller was named as the LRN liaison.
2. Galyn Troyer submitted a letter of resignation from the Board effective July 11, 2005. The vacancy will be posted in “The Oscoda County Herald”, with a member to be appointed for one year at the August 8, 2005 meeting. The new member may then stand for election in the regular May election to fill the remainder of the vacated term.

XIII. Closed Session

At 9:24 p.m., the following motion was made:

Yoder, James/ Thompson That the Board go into closed session for the purpose of negotiations, and that the Board return to open meeting in the Central Office at the conclusion of the closed session and immediately adjourn.

Ayes – 6; Nays – 0 Motion carried.

After a short recess, the Board met in closed session in the Central Office.

At 11:40 p.m., the Board reconvened in open session in the Central Office and the meeting was immediately adjourned.

Chris Neff, Secretary