

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
SPECIAL BOARD MEETING/WORK SESSION MINUTES  
OCTOBER 23, 2006**

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The special meeting/work session of the Fairview Area Schools' Board of Education was held on Monday evening, October 23, 2006 in the elementary school media center.

Board President Beth Miller called the meeting to order at 7:02 p.m. and roll call was taken.

Present: Beth Miller, Chris Neff, Joel Yoder, Gene Wysocki, Anne Tompkins, and James Yoder

Absent: Erick Hengy

Others Present: Bruce Nelson, Ray Poellet, Deb Shumaker, Cindy Neff, Shawn Esch, and Pat Thompson

**II. Approval of Agenda**

The Board approved the agenda by consensus.

**III. Public Comment**

There was no public comment.

**IV. NEW BUSINESS**

**A. Presentation of 2005-2006 Annual Audit**

Mr. Bob Carpenter, of Robertson & Carpenter, CPAs, P.C., presented the 2005-2006 Annual Audit. Questions from Board members were accepted and answered.

Neff/Yoder, James That the 2005-2006 Annual Audit be accepted as presented.

Ayes – 6; Nays – 0

Motion carried.

A recess was called at 8:05 p.m. and the meeting was reconvened at 8:10 p.m.

**B. Work Session Information**

The president began the work session by reviewing the mission statement, the Board's goals, and assumptions from the September 18, 2006 work session. She then posed three questions:

1. If unplanned reductions come our way, how does that impact our plan?  
**Answer: Every reduction has to be studied and, if possible, not replaced. Stay with the plan being outlined.**
2. In the past, the president has been asked to work at seeking collaborative possibilities along with the superintendent and principal. Is that still the desire of the Board?  
**Answer: Yes.**
3. Conversation and decisions of past meetings have indicated the structure for 2006-2007 would not be changed. Are we still proceeding accordingly?  
**Answer: Yes.**

**IV. NEW BUSINESS (Con't.)**

**B. Work Session Information (Con't.)**

Beth provided an overview of staff positions. The structure of administrators and assistants was discussed. One-half position has been eliminated (one administrative assistant works between the central office and the high school office). Jill, Billie, Sharyn, and Bruce will review job descriptions and duties pertaining to the positions of administrative assistants and secretaries and provide input to the Board by the end of January 2007.

The custodial and transportation departments were discussed. Possible options for combining the supervisory positions were offered and discussed.

The Board, by consensus, agreed to the following items:

1. Mr. Nelson will check with Mio AuSable Schools to see where they are in their planning process. This may enable our Board to pursue collaborative efforts.
2. The cost of contracting services will be investigated and input from the people impacted by the reductions will be part of the information.
3. Scenarios for reductions will be developed and then submitted for review.
4. Board line items will be reviewed for possible reductions, followed by review of all line items.

The reduction plan offered by Mr. Nelson contains passing expenditures of \$20,000 from the General Fund to the Athletic Fund. Mr. Nelson and Mr. Poellet will develop a plan for the Athletic Department assuming \$20,000 in expenditures.

**V. Board Comments and Public Comment**

Anne Tompkins informed the Board that the soccer team won Districts and will compete at the Regional level on October 24, 2006 at Suttons Bay.

The Board will set the next work session date at the regular Board meeting in November.

The meeting was adjourned at 9:58 p.m.

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Joel Yoder, Secretary