

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING
DECEMBER 8, 2008**

The regular meeting of the Fairview Area Schools' Board of Education was held Monday evening, December 8, 2008 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:01 p.m.

PRESENT: Kirk Peterson, Dennis Kauffman, Anne Tompkins, Beth Miller, Chris Neff, and Beth Oaks

ABSENT: Diana Danhoff

A number of students from the Senior Seminar class were present.

II. Approval of Agenda

The agenda was approved by Board consensus.

III. Consent Agenda

Neff/Tompkins That the following items be included in the Consent Agenda and be accepted as presented:

- A. Minutes: November 10, 2008 regular meeting
- B. Treasurer's Reports
 - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
 - General Fund Accounts Payable, which include payrolls of \$126,631.50, bills to be ratified of \$60,110.21, and bills to be paid of \$36,856.46, totaling \$223,598.17
- C. Administrative written reports

Ayes – 6; Nays – 0

Motion carried.

IV. Public Comment

Mia French, one of the students in attendance, said this was the second meeting and she found them interesting.

V. Administrative Reports

- 1. Additions to Superintendent's Report:
 - a. B & B General Contracting has not responded in writing to the Board's offer of payment. The schools' attorney reviewed the matter and considered the Board's offer a fair one.
 - b. A list of tasks for the janitors to accomplish over Christmas Break is being compiled.
 - c. As of December 8, 2008, we have used 13 hours for "snow days".
 - d. Mr. Wilcoxon plans to be out of the office over the Christmas Break.

V. Administrative Reports (Con't.)

- 2. Additions to Principal's Report:
 - a. Mr. Poellet reported that a school cannot own a 15-passenger or 12-passenger van. He will investigate other possibilities.
 - b. He is pleased with Gene Ott's work on our buses.

VI. Board Committee Reports

The Building/Maintenance Committee met on December 3, 2008.

VII. OLD BUSINESS

A. Administrative Assistant's Position

Board members received a detailed outline of present duties and a job description for this position and were urged to review them. There are no State qualifications. A committee will begin the process of interviewing and recommending a replacement after the holidays.

B. Second Reading Policies

A first reading of recommended amendments to Policy No. 7630, Graduation Requirements, and Policy No. 7648, Dual Enrollment and Credit, was held at the November meeting. The amendments were presented for a second reading and possible adoption.

Tompkins/Neff That Policy No. 7630, Graduation Requirements, be amended as recommended by the Policy Committee.

Ayes – 6; Nays – 0 Motion carried.

Tompkins/Neff That Policy No. 7648, Dual Enrollment and Credit, be amended as recommended by the Policy Committee.

Ayes – 6; Nays – 0 Motion carried.

VIII. NEW BUSINESS—ACTION ITEMS

A. 403(b) District Plan

The District Plan Document was available at the Board table. The Superintendent recommended that specific language indicating the administration's ability to modify the District Plan, if necessary, be included. Modifications would pertain to adding vendors at a later date.

Neff/Tompkins That the 403(b) District Plan be adopted as presented, with the Superintendent authorized to make future modifications to the 403(b) District Plan.

Ayes – 6; Nays – 0 Motion carried.

IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Board Terms

Beth Oaks and Dennis Kauffman serve through June 2009. Beth completes the 4-year term for James Yoder, whose term would have expired at the end of June 2009. Dennis Kauffman was appointed by C.O.O.R. ISD to serve through June 2009 for a term that will expire in June 2012. Therefore, Beth Oaks' seat constitutes a 4-year term and Dennis Kauffman's a 3-year term. The filing date for candidate petitions is February 10, 2009 at 4:00 p.m. and are filed at the County Clerk's office.

B. Standing Committee Meeting Dates

- 1. Building/Maintenance January 6, 2009 7:00 p.m.

X. Board Comments, Communications, and Closing Public Comments

- Board Comments:
- 1. Kirk Peterson had a question on an accounts payable item.
 - 2. Dennis Kauffman asked Mr. Poellet if there was another plan in place to purchase a school vehicle. Mr. Poellet will check with Eagle Spirit/Eagle Pride to see if they are willing to help fund a vehicle other than a van.
- Communications:
- 1. A letter was received from the Michigan Department of Education stating that, according to the June 2008 REP data that was submitted, none of our employees were identified with criminal convictions.
 - 2. Bob and Darra Shay expressed their appreciation for the Veterans Day lunch and program. A letter of appreciation was also received from the Arthur Randall American Legion Post 348.
- Closing Public Comments:
- 1. Chris Neff asked the seniors if plans were in place for their Senior Trip. Plans will be presented at the January Board meeting. He also related an incident outlining how actions impact careers and others involved and urged students to consider their actions.
 - 2. Beth Miller commented that the 1-act plays presented by the Performing Arts Class were excellent. Steve Gusler, the teacher in charge, praised the three seniors who were involved for their work and input.

The president adjourned the meeting at 7:43 p.m.

Diana Danhoff, Secretary