

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING
FEBRUARY 9, 2009**

The regular meeting of the Fairview Area Schools' Board of Education was held Monday evening, February 9, 2009 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Beth Oaks, Chris Neff, Beth Miller, Diana Danhoff, Kirk Peterson, and Anne Tompkins (joined the meeting at 7:10 p.m.)

ABSENT: Dennis Kauffman

II. Approval of Agenda

Item **G. Reschedule Regular March Meeting** was added under **VIII. NEW BUSINESS—ACTION ITEMS**. The agenda was then approved by Board consensus.

III. Consent Agenda

Danhoff/Neff That the following items be included in the Consent Agenda and be accepted as presented:

- A. Minutes: January 12, 2009 regular meeting
- B. Treasurer's Reports
 - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
 - General Fund Accounts Payable, which include payrolls of \$176,202.19, bills to be ratified of \$91,614.15, and bills to be paid of \$61,729.67, totaling \$329,546.01
- C. Administrative written reports

Ayes – 5; Nays – 0

Motion carried.

IV. Public Comment

Lowell Eastman and Frank Allen presented a request from Habitat for Humanity to use the school's shop space to build the wall panels for the new house being constructed. Volunteers will work from 8:00 a.m. to 3:00 p.m., with the wall panels completed by the end of April. Workers sign a waiver of liability since Habitat for Humanity does not have liability insurance.

The Board agreed, by consensus, that the request will be considered by the administration and a decision will be reached within the next two weeks.

Anne Tompkins joined the meeting at 7:10 p.m.

IV. Administrative Reports

1. Additions to Superintendent's Report:
 - a. February 9-13, 2009 is Principal Appreciation Week. Mr. Poellet was presented with a Certificate of Appreciation and Mr. Wilcoxon expressed the District's appreciation for his service.
 - b. There is no school on February 13 and February 16 is an inservice day for teachers only.
 - c. March is Reading Month and there are various activities scheduled.
 - d. John May submitted drawings for the renovation of Computer Room 35. Board members each had a copy.
 - e. One person has filed for one of the two Board openings to be voted on at the May election.
 - f. A soup dinner will be held on February 20 to benefit the 4th Grade Trip project.
 - g. A Wolf Assembly is scheduled for March 4.
 - h. Grades 3-5 will attend plays at KCC on March 6.

2. Additions to Principal's Report:
 - a. Seniors are anticipating holding their prom at Treetops on May 2, 2009.
 - b. A draft copy of the Class Sponsor Handbook was presented. The final copy will be presented at the March Board meeting.

The administrative reports were received and are part of the public record.

VI. Committee Reports

- A. The Policy Review Committee met on January 14, 2009 and January 28, 2009
- B. The Finance Committee met on January 21, 2009

VII. OLD BUSINESS

A. Administrative Assistant's Position

The position of Director of Finance/Administrative Assistant has been posted at various colleges, universities, MASA, MASB, and in several newspapers. The deadline for submitting applications is 3:30 p.m. on February 20, 2009.

B. Senior Class Trip

The Senior Class previously requested permission to take a senior trip. They submitted a letter to the Board in which they stated that the Senior Class of 2009 recently made the decision not to take a senior trip. They thanked the Board for its support, time, and effort in considering the request.

VIII. NEW BUSINESS—ACTION ITEMS

A. Reductions in 2009-2010 Budget

Mr. Wilcoxon prepared an outline of strategies to decrease expenditures for 2009-2010 after the Finance Committee’s meeting and presented his rationale for the items outlined. He stated that even though many cuts have been made, Fairview still has a great educational program.

The outline was discussed with results in **bold**:

Reduction in Expenditures

Salary freeze for all staff	\$20,000
Cut elementary teaching position	56,903
Will result in a split class	
Cut 1.5 paraprofessional position	26,396
Part-time position for 2008-2009, general fund partial paraprofessionals in library	
Elementary Special Education/Title I teacher	40,797
Special Education teacher will be funded from both Special Education and Title I	
Transportation Supervisor	1,690
This year’s budget included salary paid to Dave Bugg prior to his retirement	
Drop CAD	5,630
KCC has plans to drop CAD in 16 months; we will stop offering it in 2009-2010	
Cut two hours of janitor services	11,923
One janitor will be reduced to 4 hours for 180 days; two janitors for summer months; 1 hr. paid from Food Service	
Newsletter	1,000
Include information in <i>Oscoda County Monthly</i>	
Superintendent’s travel	2,000
Technology equipment	5,000
Reduce school supplies	<u>10,000</u>
Total	\$181,339

Reductions in Athletics

General Fund transfer to Athletics = \$33,340

Donation from Eagle Spirit/Eagle Pride	3,000 (?)
All volunteer Junior High coaching positions	3,661
Drop softball and baseball; go to volunteer coaching or cooperative sport	3,892
Could be operated as soccer is	
Busing for softball and baseball	1,500
Athletic Budget fund balance	<u>1,500</u>
Total	\$13,553

Grand Total \$194,892

VIII. NEW BUSINESS—ACTION ITEMS (Con't.)

A. Reductions in 2009-2010 Budget (Con't.)

Additional comments:

- 1. Art component for elementary students can be offered by all elementary teachers.
- 2. Elementary teachers are discussing how a split class can be structured.
- 3. A Board member would like to see “Free Friday” for students and staff instituted by the Food Service, weekly or once a month.
- 4. Is there a policy in place concerning participation in league sports?
- 5. A Board member requested that a strategic plan be generated which includes the planned cuts and prioritizes the items for reinstatement, if additional funds are realized.

Neff/Danhoff That reductions in the 2009-2010 Budget be approved as presented.

Ayes – 5; Nays – 1 (Tompkins) Motion carried.

A draft copy of the 2009-2010 General Fund Budget will be presented at the March Board meeting.

B. Resolution Re: November Elections

Two resolutions are required to effectuate a change to a November election cycle. Resolution No. 1 authorizes the Board to schedule a public hearing regarding the proposed change to the election date. Resolution No. 2 is adopted by the Board after the public hearing is closed and after the Board meeting is convened if the Board has decided to approve the change of election date to every year in November.

Resolution No. 1 was offered for the Board’s approval. The public hearing was set for March 10, 2009 at 6:45 p.m.

Neff/Tompkins That Resolution No. 1 which authorizes the Board of Education to schedule a public hearing regarding the proposed change to the election date be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

A copy of the resolution shall be part of the permanent record of minutes.

C. Regular School Election Resolution

A Resolution is required since an Operating Millage Renewal Proposal is part of the election. The Resolution was presented for the Board’s approval.

Neff/Danhoff That the Regular School Election Resolution be approved as presented.

Ayes – 6; Nays – 0 Motion carried.

A copy of the resolution shall be part of the permanent record of minutes.

VIII. NEW BUSINESS—ACTION ITEMS (Con’t.)

D. First Reading of Policies

The Policy Review Committee offered the following policies for a first reading:

- No. 1167 Compensation
(It was noted that Board members can individually donate compensation back to the school)
- No. 1168 Reimbursement for Expenses
- No. 1955 Board Member Service as an Unpaid Volunteer
- No. 2080 Superintendent Succession Planning and Recruitment
- No. 2790 School Safety Information Policy Implementation
- No. 3230 Budgeting Other than General Fund Income – Non-Supplanting
- No. 4040 Safety
- No. 4460 Food Allergies
- No. 7055 Comprehensive School Health Education
- No. 7056 Sex Education
- No. 7057 Quality Character Education
- No. 7110 Core Curriculum
- No. 7491 Senior Trips
- No. 7910 Site-Based Decision-Making
- No. 8225.1 Performance-Enhancing Substances
- No. 8455 Unsafe School Choice

Nos. 1167, 1168, 7110, 7491, 7910 and 8225.1 will be reconsidered by the Policy Review Committee. The policies will be included in the March agenda for possible approval by the Board.

E. Market Site Request

A request was received from Nature’s Best Farmers Market to use the lawn and parking area at the front of the school for Farmers Market activity. They would like to use the facility on Tuesdays from 4:00 p.m. – 7:00 p.m., June 9, 2009 – September 1, 2009. Mr. Wilcoxon will check on the organization’s liability insurance.

Neff/Peterson That the request from Nature’s Best Farmers Market to use the lawn and parking area at the front of the school for Farmers Market activity be approved, with activity confined to the times and dates outlined, and provided all legal and insurance matters are in place.

Ayes – 6; Nays – 0

Motion carried.

F. Letter of Clarification

Mr. Bruce Nelson requested that the Board offer clarification on the March 14, 2005 Superintendent Evaluation. A proposed letter was offered which offers clarification as Mr. Nelson’s qualifications and employment history are reviewed by prospective employers.

Neff/Tompkins That the letter of clarification concerning Mr. Nelson’s qualifications and employment history be approved.

Ayes – 5; Nays – 1 (Peterson)

Motion carried.

VIII. NEW BUSINESS—ACTION ITEMS (Con’t.)

G. Reschedule March Board Meeting

The Girls’ District basketball game is scheduled for March 9, 2009, which is the date for the regular school board meeting.

Neff/Peterson That the March 9, 2009 regular school board meeting be changed to March 10, 2009 at 7:00 p.m., with the public hearing concerning the change in election date to November conducted at 6:45 p.m.

Ayes – 6; Nays – 0

Motion carried.

IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Standing Committee Meeting Dates

- 1. Policy Review February 11, 2009 7:00 p.m.

B. Superintendent’s Evaluation

The Superintendent’s Annual Evaluation is held at the March Board meeting in closed session. A resolution concerning action on the evaluation will be offered after the evaluation.

X. Board Comments, Communications, and Closing Public Comments

Board Comments: Chris Neff asked if there had been any response to the letter submitted to the State regarding Mr. Wilcoxon’s position as superintendent for 2009-2010. The letter submitted to Mr. Flanagan, Ms. Wolenberg, and Ms. Vaughn at the Michigan Department of Education was forwarded to Dr. Flora Jenkins, Director of the Office of Professional Preparation Services. Mr. Wilcoxon will consult with Mr. Bob Jones, Superintendent of C.O.O.R. ISD, as to a possible solution. The item will be included on the March agenda.

Communications: The Michigan Department of Education congratulated Fairview High School on being selected as a 2009 “Bronze Medalist” by the *U.S. News & World Report*.

Public Comments: Marilyn Berry had questions on the Senior Prom and the Senior Trip. Mr. Poellet will talk with Mrs. Shawn Esch, the class sponsor, about Mrs. Berry’s questions.

Melinda Parker said that Reading Month activities will include middle school and high school students.

The meeting was adjourned at 9:21 p.m.

Diana Danhoff, Secretary