

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MAY 11, 2009**

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The regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, May 11, 2009 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Anne Tompkins, Kirk Peterson, Diana Danhoff, Beth Miller, Chris Neff, Beth Oaks, and Dennis Kauffman

ABSENT: None

**II. Approval of Agenda**

The agenda was approved by Board consensus.

**III. Consent Agenda**

Danhoff/Neff That the following items be included in the Consent Agenda and be accepted as presented:

- A. Minutes: April 17, 2009 special Board meeting
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, 1998 Debt Retirement, and Sinking fund
  - General fund Accounts payable, which include payrolls of \$119,566.80, bills to be ratified of \$64,397.91, and bills to be paid of \$54,064.58, totaling \$238,029.29
- C. Administrative written reports

Ayes – 7; Nays – 0

Motion carried.

**IV. Public Comment**

Beth Miller introduced Mary Jo Green, who was hired as the Director of Finance/Administrative Assistant effective July 1, 2009. Merianne Tappan, who will join the Board of Education on July 1, 2009, was also introduced.

**V. Administrative Reports**

Mr. Wilcoxon outlined the activities scheduled for May and June. The reports were received and are part of the public record.

**VI. Board Committee Reports**

The Building/Maintenance Committee met on April 20, 2009.

**VII. OLD BUSINESS**

**A. Randy VanElsacker—Athletic Insurance**

Mr. VanElsacker met with the Board at the April 14, 2009 meeting and requested that he be reimbursed for medical expenses beyond those paid through The Baker Insurance Agency. Each student pays \$5.00 per sport for athletic insurance coverage.

Claims:	\$607.60	
Reimbursements:	<u>353.00</u>	
Ineligible:		\$254.60

Tompkins/Peterson That Mr. VanElsacker not be reimbursed for the expenses ineligible for coverage through the schools’ athletic insurance.

Ayes – 7; Nays – 0

Motion carried.

**B. Athletic Insurance**

The 2009-2010 premium for athletic insurance will be \$4,000 if we continue coverage through The Baker Insurance Agency. The premium for 2008-2009 was \$1,500.

A policy which provides the same insurance coverage for athletes can be purchased through the First Agency for \$2,500. The district can also purchase additional coverage to include school-sponsored, supervised activities for all students for approximately \$1,500. If the school does not purchase the “all students” coverage, First Agency will give parents a one-year opportunity to purchase voluntary coverage.

The Board considered several options:

1. Insurance provided by the school via either The Baker Agency or First Agency
2. First Agency will furnish flyers to be sent home with students for parents to purchase coverage
3. No insurance provided and rely on family personal insurance

Peterson/Kauffman That we contact First Agency to furnish flyers to be sent home with students for parents to purchase coverage with coverage information included.

Ayes – 7; Nays – 0

Motion carried.

**C. 2009-2010 School Calendar**

The Board considered the proposed 2009-2010 school calendar and was informed that the calendar may need to be amended. The school aid bill, as passed by the House, has a current minimum of 170 days per year with a minimum of five hours per day, while maintaining the 1,098 mandatory hours per year. The Senate is still considering this bill.

Neff/Tompkins That the 2009-2010 school calendar be adopted as presented.

Ayes – 7; Nays – 0

Motion carried.



**VIII. NEW BUSINESS—ACTION ITEMS (Con't.)**

**E. Fourth-Grade Trip**

The itinerary for the fourth-grade trip, scheduled for May 19-20, 2009, was provided for the Board's information.

Neff/Tompkins That the fourth-grade trip be approved as presented.

Ayes – 7; Nays – 0

Motion carried.

**F. Coaching Assignments**

Mr. Poellet, Athletic Director, submitted a proposed list of coaching assignments for 2009-2010.

Neff/Kauffman That the 2009-2010 coaching assignments be approved as presented.

Ayes – 0; Nays – 7

Motion defeated.

Board members will contact Mr. Poellet if they have concerns about coaching assignments and the proposed list will be included in the June 2009 Board agenda.

**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Bus Mechanic**

Several job descriptions of the position, as well as the current one for Transportation Supervisor in place at the school, were provided for the Board's perusal. Mr. Wilcoxon recommended that the position be posted as a contracted position for a specified number of hours annually, with the work to be conducted at our bus garage.

An ad hoc committee, consisting of Kirk Peterson, Chris Neff, and Mr. Wilcoxon, was formed to set the job description. The position will be posted after criteria is set. The committee will meet at 5:00 p.m. on May 14, 2009.

**B. Principal's Position**

The Negotiations Team met with Mr. Poellet on April 29 to discuss duties that can be removed from his schedule. The Athletic Director position was discussed, with a co-athletic director part of the discussion. The Board, by consensus, agreed that Mr. Wilcoxon and Mr. Poellet will work out Mr. Poellet's schedule.

**C. Graduation**

Anne Tompkins and Chris Neff will present diplomas to graduating seniors on May 22, 2009.

**D. Superintendent's Position**

In his May 8, 2009 letter, Mr. Michael P. Flanagan, Superintendent of Public Instruction for the Michigan Department of Education, granted approval of an emergency situation for Fairview Area Schools for the employment of Mr. James P. Wilcoxon as part-time superintendent for the 2009-2010 school year. At that time, the district may submit another request for his consideration as to whether or not an emergency situation still exists in the district. He expressed his expectation that the approval would enable the district to successfully move forward with the reorganization and redesign necessary to ensure a high-quality education for its students and long-term stability for the district.

The 2009-2010 school year will be documented and a waiver request submitted in January 2010.

**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES (con't.)**

**E. Election Results and Board Vacancy**

The proposal to renew the 18 non-homestead mills was approved by voters on May 5, 2009 by a 113-29 margin. One Board vacancy was filled by the election of Merianne Tappen to a four-year term. No candidates filed for the partial term ending June 30, 2012; therefore, the Board must appoint a Board member within 30 calendar days of the Board of Canvassers' official vote totals.

The Board, by consensus, agreed to post the Board vacancy in *The Oscoda County Herald*, with interviews to be held with interested persons prior to the June Board meeting. The appointment must be made by June 5, 2009.

**F. Standing Committee Meeting Dates**

- 1. Negotiations                      May 13, 2009                      4:00 p.m.

**G. Special Board Meeting**

The budgets for the 2009-2010 school year must be adopted prior to June 30, 2009. The public hearing will begin at 7:00 p.m. on June 29, 2009, with the special meeting following to consider and adopt the budgets.

**X. Board Comments, Communications, and Closing Public Comments**

Board Comments:      Kirk Peterson invited Board members and their spouses, Mr. and Mrs. Wilcoxon, Mr. and Mrs. Poellet, Merianne Tappan and spouse, Mary Jo Green and spouse, and Sharyn Smith and spouse, to a dinner at his house to celebrate the emergency waiver granted by the State for the superintendent's position.

Communications:      Melinda Parker thanked the Board for remembering her and her family at the loss of her father.

Closing Public Comments:      None

The president adjourned the meeting at 8:44 p.m.

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Diana Danhoff, Secretary