

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
OCTOBER 12, 2009**

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The 2008-2009 Annual Report was presented at 6:15 p.m. on Monday evening, October 12, 2009 in the elementary media center. The rescheduled regular meeting of the Fairview Area Schools' Board of Education was held after the Annual Report was presented.

Board President Beth Miller called the meeting to order at 6:30 p.m.

PRESENT: Diana Danhoff, Beth Miller, Chris Neff, Kirk Peterson, Dan Smith, Merianne Tappan, and Anne Tompkins.

**II. Presentation of 2008-2009 Audit Report**

Mr. Bob Carpenter of Robertson & Carpenter CPAs, PC, presented the 2008-2009 Audit Report. The fund balance of the District's general fund increased by \$21,837, the fund balance for the food service fund increased by \$1,503, and the fund balance for the athletic fund increased by \$2,545.

Due to a deficiency in State funding, Federal ARRA monies were received to supplement the shortage. Because the District's total federal money received exceeded \$500,000.00, a single audit on ARRA funds was also required.

Mr. Carpenter addressed Board members' questions and thanked staff members for assisting him by providing information for the audit.

**III. Approval of Agenda**

By Board consensus, the agenda was approved with the addition of Item D. **Assistant Coaches** under **IX. NEW BUSINESS – ACTION ITEMS**, and Item E. **Electronic Keying** under **X. NEW BUSINESS – DISCUSSION ITEMS**. The President was given permission to move agenda items to facilitate persons presenting information.

**IV. Consent Agenda**

Danhoff/Neff That the following items be included in the Consent Agenda and be accepted as presented:

- A. September 14, 2009 regular Board meeting minutes
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
  - General Fund Accounts Payable for September 2009, which include payrolls of \$113,996.77, bills to be ratified of \$43,292.62, and bills to be paid of \$28,359.75, totaling \$185,649.14.
- C. Administrative written reports

Ayes – 7; Nays – 0

Motion carried.

**V. Public Comment**

There was no public comment.

**VI. Administrative Reports**

Mr. Wilcoxon added the following items to his Superintendent's Report:

1. Eagle Fest was a success and enjoyed by all participants.
2. A new control board was installed on the boilers and will be submitted as part of the current insurance claim for the lightning strike damage.
3. The State of Michigan has reduced our foundation allowance by \$165.00 per student (approximately \$51,000.00) for the 2009-2010 school year.
4. The school will again be participating in the Veteran Day Luncheon challenge on November 11. The choir and kindergarten are scheduled to sing at the event.
5. The School Improvement Team will be addressing the drop-out rate this year.
6. November 13 will be picture re-take day.
7. This Friday, October 16 will be Cider day. Donuts and cider will be served as the students and staff celebrate the fall season.
8. According to Thrun Law Offices, when compensating non-staff coaches, retirement should be paid. This has not been the tradition of the school, but will be implemented from this point forward. This item will be added to the budget when amended in November.

The administrative reports were received and are part of the public record.

**VII. Board Committee Reports**

The Building/Maintenance committee met on October 8, 2009.

**VIII. OLD BUSINESS**

**A. 2008-2009 Annual Report**

The 2008-2009 Annual Report was presented at 6:15 p.m. to interested community members.

Neff/Tompkins            That the 2008-2009 Annual Report be approved for distribution.

Ayes – 7; Nays – 0

Motion carried.

**IX. NEW BUSINESS—ACTION ITEMS**

**A. 2008-2009 Audit Report**

Mr. Bob Carpenter presented the 2008-2009 Audit Report earlier in the meeting.

Tompkins/Neff            That the 2008-2009 Audit Report be accepted as presented.

Ayes – 7; Nays – 0

Motion carried.

Mrs. Miller excused herself from presiding at the Board table because of a personal interest in the next item of business. Mr. Neff assumed chair duties.

**IX. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**B. Snow Removal Bids**

Bids for the 2009-2010 snow removal service were presented from Fairview Excavating as follows:

Bid per hour: \$103.20 / 4-wheel-drive pickup with adjustable vee plow

Bid per hour: \$109.20 / 4-wheel-drive 2-yard loader with 12-foot blade attached

References were included.

Smith/Tompkins      That the snow removal bid for 2009-2010 from Fairview Excavating be accepted as presented.

Ayes – 6; Nays – 0; Abstain – 1 (Miller)      Motion carried.

Mrs. Miller rejoined the meeting and assumed chair duties.

**C. PA 226 Committee**

Peggy Fortin and Bobbi Ross presently serve as co-chairs of the committee. When positions are to be refilled, the PA 226 Committee is to recommend appointees two months prior to start of term. The terms of service are for two years and expire December 31, 2009.

The committee recommended that Peggy Fortin and Bobbi Ross be reappointed to serve as co-chairs of the PA 226 Committee (Reproductive Health).

Smith/Danhoff      That Peggy Fortin and Bobbi Ross be appointed to serve as co-chairs of the PA 226 Committee (Reproductive Health) for a two-year term, beginning January 1, 2010 and ending December 31, 2011.

Ayes – 7; Nays – 0      Motion carried.

**D. Assistant Coaches**

The athletics department is seeking approval to allow the following to act as volunteer assistant coaches, pending the acceptable outcome of the fingerprinting process: Bryan Marble – Varsity Girls Basketball, and Cody Gascho – Varsity and JV Boys Basketball. Brian Layman has already been fingerprinted and would act as assistant coach for 7<sup>th</sup> and 8<sup>th</sup> grade Basketball. The athletics department would provide reimbursement for the fingerprinting process if acceptable results are obtained.

Smith/Tompkins      That Bryan Marble, Cody Gascho, and Brian Layman act as volunteer assistant coaches, pending the acceptable outcome of the fingerprinting process as needed.

Ayes – 7; Nays – 0      Motion carried.

**X. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Fall Membership Count**

The preliminary count for September 2009 is 314.06 FTE. The budget was based on 301.63 FTE. Seven students have enrolled and two have withdrawn since count day.

**B. State Aid Information**

Mr. Wilcoxon presented information pertaining to State Aid payments received so far this school year and what we can expect for the near future.

**C. November Board Meeting**

Board members were reminded that the November Board meeting will be held on Tuesday, November 10, 2009 at the Mitchell Township Hall in Curran. The meeting will begin at 7:00 p.m.

**D. Electronic Keying**

The Board addressed a concern that too many people no longer affiliated with the organization have keys to the building. A recommendation was made to research the cost of re-keying the building and/or installing electronic door locks and card readers. The Board unanimously supports researching the process and seeing if grants exist that may defray the cost of such installation. Information will be brought back to the Board and a special meeting called if deemed necessary.

**E. Standing Committee Meetings**

No meeting dates were set.

**XI. Board Comments, Communications, and Closing Public Comments**

Board Comments: The Board would like to commend Mrs. Bobbi Ross and those involved in planning the Eagle Fest. The event was a great success and everyone who participated should be proud. Mrs. Danhoff will send a letter of appreciation to Mrs. Ross on behalf of the Board.

Communications: Mr. Poellet received a card from Art Guild members thanking him for the use of the building for their meetings. Although they have formally disbanded, the group appreciates all the help and assistance given them.

Public Comment: Mr. Steve Gusler was pleased with the amount of students that participated in Eagle Fest. Many students remained to help with clean-up and to work other areas not originally assigned. Many positive comments were heard regarding the quality of our students. Mrs. Danhoff will write an announcement to be read to the students expressing the Board's appreciation.

The president adjourned the meeting at 7:45 p.m.

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Diana Danhoff, Secretary