

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JULY 12, 2010**

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A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, July 12, 2010 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Beth Miller, Chris Neff, Kirk Peterson, and Merianne Tappan

ABSENT: Diana Danhoff, Dan Smith, Anne Tompkins

**II. Approval of Agenda**

By Board consensus, the agenda was approved with Items **I. Claudia Blamer Retirement Letter**, **J. Door Bid Rescinded**, and **K. Meeting for Superintendent Search** added under **NEW BUSINESS – ACTION ITEMS**. By consensus, **Item H. Annual Vendor Assignments** was moved to the beginning of the meeting to accommodate the time schedules of members of the public audience.

**III. Consent Agenda**

Neff/Peterson That the following items be included in the Consent Agenda and be accepted as presented:

- A. June 14, 2010 regular Board meeting minutes
- B. June 28, 2010 special Board meeting minutes.
- C. Treasurer's Reports

--Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund  
--General Fund Accounts Payable for June 2010, which include payrolls of \$137,219.57, bills to be ratified of \$84,489.59, and bills to be paid of \$13,361.78, totaling \$235,070.94.

- D. Administrative written reports

Ayes – 4; Nays – 0

Motion carried.

**IV. Public Comment - None**

**V. Administrative Reports**

Mr. Wilcoxon added the following to his Superintendent's Report:

1. The sewer project under the girls' locker room is complete except for replacing the tile.
2. Atlanta Schools will be approving the arrangement for shared counselor at their August meeting and voted on by our Board after that.
3. Mr. Wilcoxon is in the process of scheduling parapro for the 2010-11 school year.
4. Cindy Troyer will be replacing Melinda Parker in the library and working Novanet.
5. The position for part-time parapro/part-time Elementary secretary has been posted internally.
6. Bids have been solicited for insulation and roof repairs.
7. MDOT sent a letter notifying the school of a parcel of land up for sale that the school may have an interest in.

**VI. Board Committee Reports**

- A. Negotiations Committee – June 22, 2010
- B. Building/Maintenance Committee - June 29, 2010
- C. Policy Committee – June 29, 2010

**VII. OLD BUSINESS**

**H. Annual Vendor Assignments**

1. Milk Bids

Milk bids for the 2010-2011 school year have been received. The Superintendent recommended that the bid from Prairie Farms be accepted as presented.

Neff/Peterson That the milk bid from Prairie Farms be accepted as presented for the 2010-2011 school year.

Ayes – 4; Nays – 0

Motion carried.

2. Trash Removal Bids

Trash removal bids for the 2010-2011 school year have been received. The Superintendent recommended that the bid from Doug’s Disposal be accepted as presented.

Neff/Peterson That the trash removal bid from Doug’s Disposal be accepted as presented for the 2010-2011 school year.

Ayes – 4; Nays – 0

Motion carried.

3. Fleet Insurance

The Superintendent recommended continuing the fleet insurance coverage provided by SET/SEG.

Neff/Peterson That the fleet insurance coverage provided by SET/SEG be continued for the 2010-2011 year.

Ayes – 4; Nays – 0

Motion carried.

4. Audit Service

Board Policy No. 3500 states in part:…“The auditing firms selected to conduct the annual audit shall be recommended by the Superintendent and approved by the Board…”

The Superintendent recommended that we continue to use the services of Robertson and Carpenter, LLP for conducting the 2009-2010 annual audit.

Neff/Tappan That the audit services of Robertson and Carpenter, LLP be continued for the 2010-2011 year.

Ayes – 4; Nays – 0

Motion carried.

5. Naming of Depository for School Funds

Firstbank—Fairview Branch—has served as the primary depository for all school funds. School funds include the following categories: general operation, payroll account, high school activity, athletics, food service, debt retirement, sinking fund, flex spending and HRA account, insurance account, and Fairview Foundation account.

**VII. OLD BUSINESS, (Con't.)**

**H. Annual Vendor Assignments, (Con't.)**

5. Naming of Depository for School Funds, (Con't.)

The Superintendent recommended continuing this arrangement, noting that we have used Citizens Bank for loans and investments based on rates, and continue to compare rates at other financial institutions.

Neff/Peterson That Firstbank, Fairview Branch, remain the primary depository for all school funds for the 2010-2011 year.

Ayes – 4; Nays – 0 Motion carried.

6. School Attorney

The Superintendent recommended that we continue to use the services of Thrun Law Firm, PC as the schools' legal representation.

Neff/Peterson That the legal services of Thrun Law Firm, PC be continued for the 2010-2011 year.

Ayes – 4; Nays – 0 Motion carried.

7. Publication of Legal Notice

“The Oscoda County Herald” is a weekly paper in the area and “The Oscoda County Monthly” is published monthly. The Superintendent recommended that the Board continue to use “The Oscoda County Herald” for publication of legal notices for the 2010-2011 school year.

Neff/Peterson That “The Oscoda County Herald” be used for publication of legal notices for the 2010-2011 year.

Ayes – 4; Nays – 0 Motion carried.

8. Schools of Choice

The Superintendent recommended that Schools of Choice for 2010-2011 include all grades.

Neff/Peterson That the Schools of Choice for the 2010-2011 year include all grades.

Ayes – 4; Nays – 0 Motion carried.

**A. Bylaw Changes**

The Board of Education must amend their current bylaws to reflect the changes to the election schedule, terms of office and organizational meeting. Revisions were available for members to review.

Neff/Peterson That Board Bylaws #1020 Election of Board Members, #1032 New Board Member Orientation, #1100 Organizational Meeting, and #1140 Special Meetings be approved as amended.

Ayes – 4; Nays – 0 Motion carried.







**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Superintendent Search**

The Board scheduled a work session for Wednesday, July 14 at 6:00 p.m. to work on a job description and develop a posting for the available K-12 Principal/Superintendent position. A special Board meeting to vote on decided resolutions will directly follow the work session on the same evening.

**B. Standing Committee Meetings**

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|------------------|-------------------------|
| 1. Policy Review | 3. Building/Maintenance |
| 2. Finance       | 4. Negotiations         |

**X. Board Comments, Communications, and Closing Public Comments**

Board Comments      None

Public Comments      Jodee Money expressed appreciation for the Board’s acknowledgement of all the hard work the calendar committee put in to revising the school calendar.

Mrs. Money also expressed concern about Food Service raising the prices for breakfast and lunch as there are currently more families who are financially challenged.

Cindy Neff raised a question regarding the part-time paraprofessional position that would be left open by April Evans. The Board confirmed that a part-time parapro would be considered if the need arises and funds are available.

President Beth Miller adjourned the meeting at 8:45 p.m.

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Diana Danhoff, Secretary