FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
ORGANIZATIONAL BOARD MEETING
JANUARY 10, 2011

The annual organizational/regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, January 10, 2011 in the elementary media center.

I. Reorganization and Committee Appointments

A. Temporary Chairman

Beth Miller, who served as President of the Board in 2009-2010 and continues as a member of the Board, opened the meeting at 7:00 p.m. and served as temporary chairman.

B. New and Re-Elected Members

The temporary chairman appointed Merianne Tappan as temporary secretary for roll call.

PRESENT: Beth Miller, Chris Neff, Randy Shantz, Merianne Tappan, and Anne Tompkins

ABSENT: Diana Danhoff, Kirk Peterson

Diana Danhoff, Randy Shantz, and Anne Tompkins were elected to the Board at the November 2010 election. Their "Affidavit of Acceptance, Eligibility, and Oath of Office" certificates were available at the Board table.

Neff/Tappan — That the "Affidavit of Acceptance, Eligibility, and Oath of Office" certificates of Diana Danhoff, Randy Shantz, and Anne Tompkins be received, and that they be recognized as members of the Fairview Area Schools' Board of Education.

Ayes – 5; Nays – 0 — Motion carried.

C. Election of Officers

Nominations for the offices of president, vice-president, secretary, and treasurer were received.

Neff/Shantz — That Beth Miller be nominated for president, that the nominations cease, and that a unanimous vote be cast.

Ayes – 5; Nays – 0 — Motion carried.

Tompkins/Shantz — That Chris Neff be nominated for vice president, that the nominations cease, and that a unanimous vote be cast.

Ayes – 5; Nays – 0 — Motion carried.

Neff/Shantz — That Diana Danhoff be nominated for secretary, that the nominations cease, and that a unanimous vote be cast.

Ayes –5; Nays – 0 — Motion carried.

Neff/Shantz — That Anne Tompkins be nominated for treasurer, that the nominations cease, and that a unanimous vote be cast.

Ayes – 5; Nays – 0 — Motion carried.

D. Regular Meetings – Board of Education

Board Policy No. 1100 states that the Board shall adopt a regular monthly meeting schedule setting forth the dates, times and places of the meetings. Board Policy No. 1120 states in part: …."The Board shall hold at least one regular meeting each month. A notice of the regular meeting and other scheduled open meetings shall be posted at the entrance to the principal office of the Board, and other locations determined appropriate by the Board, within ten (10) days of its organizational meeting."

Neff/Tompkins That the regular monthly meeting of the Fairview Area Schools' Board of Education be held on the second Monday of each month at 7:00 p.m. in the elementary media center.

Ayes – 5; Nays – 0 Motion carried.

E. Conflict of Interest Policy

The president requested that Board members review Policy No. 1800—Board Member Conflict of Interest, Ethics and Responsibilities. The policy was made available for review.

F. Committee Appointments

By Board policy, the Superintendent is a de facto member of all Board committees. **Only Board members have voting rights on Board committees**. The president appointed the following committees for the 2010-2011 school year:

Negotiations:	Beth Miller, chair; Kirk Peterson; and Diana Danhoff Alternate: Merianne Tappan
Finance:	Beth Miller, chair; Kirk Peterson; and Merianne Tappan; with Mary Jo Green. Alternate: Randy Shantz
Policy/Job Description:	Anne Tompkins, chair; Merianne Tappan; and Diana Danhoff Alternate: Chris Neff
School Improvement:	Diana Danhoff and Merianne Tappan Alternate: Beth Miller
Building/Maintenance:	Chris Neff, chair; Anne Tompkins; and Randy Shantz; with Jerry Knepp. Alternate: Kirk Peterson

II. School Board Appreciation Month

Mr. Wilcoxen presented the Board with certificates of appreciation and commended them on the great job they are doing, especially with the extremely difficult decisions that need to be made lately.

III. Approval of Agenda

By Board consensus, the agenda was approved with Item **A. Choir Trip – Presentation of Information and Approval** under **NEW BUSINESS – ACTION ITEMS** moved to the beginning of the meeting.

IV. Consent Agenda

Tompkins/Neff That the following items be included in the Consent Agenda and be accepted as presented:

A. December 13, 2010 regular Board meeting minutes
C. Administrative written reports

Ayes – 5; Nays – 0 Motion carried.

The Treasurer's Reports were examined and questions concerning reimbursed mileage costs associated with teachers' continuing education were answered.

Tompkins/Neff That the following item be included in the Consent Agenda:

B. Treasurer's Reports
--Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
--General Fund Accounts Payable for December 2010, which include payrolls of $190,175.05, bills to be ratified of $89,224.30 and bills to be paid of $20,841.58, totaling $300,240.93.

Ayes – 5; Nays – 0 Motion carried.

V. Public Comment

There was no public comment.

IX. NEW BUSINESS – ACTION ITEMS

A. Choir Trip: Presentation of Information and Approval

Mr. Kevin Salsbury presented information concerning an upcoming trip to Detroit he would like the choir students to take in March, and a proposed trip to Lansing for the sixth-grade singers in February. An agenda for each trip was available for review.

Tompkins/Neff That the choir trip to Detroit in March 2011 be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

Neff/Tompkins That the sixth-grade trip to Lansing in February 2011 be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

VI. Administrative Reports

Mr. Wilcoxen added the following to his Superintendent's Report:

1. Training for the new electronic door locks will be held January 21, 2011. Teachers and staff will have their cards before the locks are installed.
2. January 21, 2011 is the final day of the first semester. January 25, 2011 will be records day.
3. The annual talent show will be held February 11, 2011 at 7:00 p.m.
4. Homecoming is scheduled for February 4, 2011.
5. The elementary will be participating in "Arctic Blast" outdoor fun activities February 7-11.

VI. Administrative Reports, (Con't.)

Mrs. Sonja Handrich added the following to her High School Report:

1. Results from the parent survey concerning the current administrative structure were overall quite positive.

VII. Board Committee Reports

The Building/Maintenance Committee met December 20, 2010. Minutes were available.

VIII. OLD BUSINESS

A. C.O.O.R. ISD Millage

At the December 2010 Board meeting, Mr. Wilcoxen presented information concerning C.O.O.R. ISD's proposed Special Education millage that would benefit all school districts in the ISD. The Board was asked to vote on the consideration of the proposed millage which would go to election in May 2011 if all school boards in the ISD are in favor.

Neff/Tomkins That Fairview Area Schools request the C.O.O.R. ISD Board of Education to seek a special education millage increase of .5852 mills in the May, 2011 election.

Ayes – 5; Nays – 0 Motion carried.

B. School Board Policies – Second Reading / Approval

The Policy Committee met on December 6, 2010 and revised Board policy #5345 Staff Smoking and Tobacco Products, policy #7175 Parent / Guardian Involvement , policy #7630 Graduation Requirements, policy #8260 Bullying, and policy #9300 Tobacco Products On/In District Premises. The committee also created, as mandated by law, a new policy concerning children of active service members, policy #8050 Educational Opportunity for Military Children. The policies are presented for a Second Reading and approval.

Neff/Tompkins That revised Policy #5345 Staff Smoking and Tobacco Products be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

Neff/Tompkins That revised Policy #7175 Parent / Guardian Involvement be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

Tompkins/Neff That revised Policy #7630 Graduation Requirements be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

Tompkins/Neff That revised Policy #8260 Bullying be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

Tompkins/Neff That revised Policy #9300 Tobacco Products On/In District Premises be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

VIII. OLD BUSINESS, (Con't.)

B. School Board Policies – Second Reading / Approval, (Con't.)

Tompkins/Shantz That the new policy #8050 Educational Opportunity for Military Children be approved and adopted as presented.

Ayes – 5; Nays – 0 Motion carried.

C. Superintendent/ K-12 Principal Search Update

An update was provided on the status of the Superintendent / K-12 Principal job search. As of this time, no applications have been received. The posting will end on January 21, 2011 at 3:30 p.m.

IX. NEW BUSINESS—ACTION ITEMS, (Con't.)

B. Approval of Fourth Grade Trip

A schedule for the fourth-grade trip to the U.P. in May was reviewed.

Tompkins/Shantz That the fourth-grade trip be approved as presented.

Ayes – 5; Nays – 0 Motion carried.

X. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. Parent Survey on Lead Teachers

An update was given on the results of the recent survey that was given to parents regarding the new administrative structure utilizing Lead Teachers. Overall, the results were positive, but concerns were raised regarding the lack of full-time office staff in the elementary and high school offices. Parents commented that the survey should be administered again at the end of the year as not enough time has gone by to really evaluate the new administrative structure.

B. Foundation Account

There has been no activity in the school's foundation account for several years. If the account continues to remain inactive, the account will be closed and the funds forfeited to the State. It was recommended that a Foundation Committee be established. The Board agreed to discuss this issue further at the next board meeting.

C. Standing Committee Meetings

The Policy Committee will meet on January 19, 2011 at 7:15 p.m.
The Finance Committee will meet on January 25, 2011 at 7:00 p.m.

XI. Board Comments, Communications, and Closing Public Comments

Board Comments: None

Communications: None

XI. Board Comments, Communications, and Closing Public Comments, (Con't.)

Closing Public Comments: Kyle Yoder informed the Board that the seniors in the audience were the first group to attend the fourth grade trip. The seniors agreed that it was a very fun and educational trip that was enjoyed by all and made a lasting impression on the students.

Camille Szubelak asked if the school offers insurance for athletics. The school does indeed provide the opportunity for athletes to purchase individual insurance if involved in a current sports program.

The president adjourned the meeting at 8:10 p.m.

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Diana Danhoff, Secretary