

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
FEBRUARY 14, 2011**

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A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, February 14, 2011 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Beth Miller, Diana Danhoff, Chris Neff, Kirk Peterson, Randy Shantz, Merianne Tappan, and Anne Tompkins

ABSENT: None

**I. Approval of Agenda**

The Agenda was approved by Board consensus.

**II. Principal Appreciation Week**

Mr. Wilcoxon informed the Board that the week of February 14-18 has been designated Principal's Week and acknowledged our two lead teachers, Sonja Handrich and Rick Handrich, for all their hard work and dedication to Fairview Area Schools. Mrs. Miller also expressed appreciation from the Board.

**III. Approval of Agenda**

The Agenda was approved by Board consensus with Items **A. – D.** under **NEW BUSINESS – ACTION ITEMS** moved to the beginning of the meeting.

**IV. Consent Agenda**

Danhoff/Tompkins That the following items be included in the Consent Agenda and be accepted as presented:

- A. January 10, 2011 regular board meeting minutes
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund
  - General Fund Accounts Payable for January 2011, which include payrolls of \$124,416.15, bills to be ratified of \$75,360.95, and bills to be paid of \$28,753.84, totaling \$228,530.94.
- D. Administrative written reports

**V. Public Comment** - There was no public comment.

**VI. Administrative Reports**

Mr. Wilcoxon added the following to his Superintendent's Report:

1. Electronic door key-cards will be handed out to staff on February 21. The locks will be installed on Thursday and Friday of the same week.
2. A trial of the head-sets for the elementary secretary proved unsuccessful and the elementary office phones will be forwarded to the Central Office instead.
3. Our February student count was 341 students, which is up from the fall count.
4. Kalie and Kyle Yoder were publicly recognized for their input and participation in Homecoming week activities, especially the Eagle Clue game.

**VI. Administrative Reports, (Con't.)**

Mr. Handrich added the following to his Administrative Report:

1. The Arctic Blast has been re-scheduled for this week due to inclement weather last week.

**VII. Board Committee Reports**

The policy committee met on January 19, 2011 and the Finance Committee met on January 25, 2011. Minutes were available.

**IX. NEW BUSINESS—ACTION ITEMS**

**B. Approval of Location for Senior Prom**

Mrs. Shawn Esch, Senior Class Advisor, presented the desired plan to hold the Senior Prom at Castle Farms in Charlevoix. Mrs. Esch has spoken with the Sheriff to get a better understanding of the laws involved. A permission slip has been developed and will be needed by all who wish to attend. A bus will be provided from Fairview Schools to the event and back. The Board presented its concerns, to which acceptable answers were given. Mr. Neff stated that the Board would like feedback, regardless of whether it is positive or negative, so that informed decisions can be made in the future. It was also suggested that policies be put in place to serve as a guideline for future decisions.

Danhoff/Neff That the location of Castle Farms in Charlevoix for Senior Prom 2011 be approved as presented.

Ayes – 7; Nays – 0

Motion carried.

**A. Approval of Fall Coaching Assignments**

The 2011-2012 fall coaching assignments were presented to the Board for approval. All coaching positions are to be voluntary for the 2011-2012 school year.

Neff/Tompkins That Robbie Handrich and Nick Shkreli be approved as voluntary Girls Varsity Softball coaches for the 2011-2012 school year.

Ayes – 7; Nays – 0

Motion carried.

Tompkins/Neff That Brandi Willobee be approved as voluntary Varsity Volleyball coach for the 2011-2012 school year.

Ayes – 7; Nays – 0

Motion carried.

Danhoff/Tompkins That Kerri Lietzke and Marc Winton be approved as voluntary Junior High Girls Basketball coaches for the 2011-2012 school year.

Ayes – 6; Nays – 1 (Neff)

Motion carried.

Tompkins/Danhoff That Troy Ross be approved as voluntary Junior High Boys Basketball coach for the 2011-2012 school year.

Ayes – 6; Nays – 1 (Neff)

Motion carried.

**C. School Board Policy #5370 – First Reading**

The Policy Committee met on January 19, 2011 and revised Board policy #5370 Communicable Diseases – Staff and Students. The policy was presented for a first reading.

**D. SET Employee Benefits Audit**

Insurance eligibility requirements for dependents have changed under the new Healthcare Bill and the Board must decide whether to adopt them for the Dental/Vision benefit plans. SET/SEG is offering to conduct an audit to verify proper enrollment of dependents currently covered under the school’s insurance plan. Mary Jo Green presented additional information. The Board agreed to keep the plan as stated under the Teachers’ Contract and therefore previous standard eligibility rules will continue to apply.

**VIII. OLD BUSINESS**

**A. Superintendent / K-12 Principal Candidate Selection**

Eleven job applications were received for the Superintendent / K-12 Principal Position.

Neff/Peterson That Board members move to closed session to discuss the applications that were received.

Ayes – 7; Nays – 0 Motion carried.

The Board moved to Closed Session at 7:50 p.m. with all members present.

The Board reconvened in Open Session at 8:27 p.m.

Board members voted to determine which candidates should be called in for an interview. The following candidates have been selected: Dr. Linda Hamrick, Mr. George Bauman, Mr. Robert Ricketson, Mr. Donald Haskin, and Mr. Loren Vannest. The interviews will be conducted on Saturday, February 26; Monday, February 28; and Thursday, March 3.

*President Miller excused herself in order to make phone calls to arrange interview times. Vice-President Neff assumed control of the meeting.*

**B. Foundation Account**

It was suggested at the last Board meeting that a Foundation Committee be established. The School Improvement Team would like to organize the project and find at least 7 people to get involved. Mr. Shantz and Mrs. Tompkins are both willing to participate on the committee. Mr. Wilcoxon will inform the School Improvement Team to move forward with the project.

**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. MASB Labor Relations Services**

During the earlier closed session, Mr. Wilcoxon presented information from the Michigan Association of School Boards regarding available options for obtaining a labor relations consultant to lead the negotiations of the Teachers’ contract which is due for renewal this spring. The Board agreed to talk to a consultant from MASB in order to ask questions and address their concerns. Mr. Wilcoxon will arrange for a consultant to make a presentation to the Board in Executive Session at the March meeting.

**B. Bank FDIC-Insured Account Options**

Dawn Larrison and Lorri Burzlaff from FirstBank met with Mr. Wilcoxon and Mary Jo Green to present an alternative, FDIC-protected savings account option. Mr. Wilcoxon presented more information to the Board.

Tompkins/Shantz That Fairview Area Schools enter into an agreement with FirstBank to place a portion of the schools' funds with other member banks, so that all funds will qualify for full FDIC insurance.

Ayes – 6; Nays – 0

Motion carried.

**C. Ad-Hoc Committee for Attendance Policy**

The policy committee suggested that an ad-hoc committee be created to discuss the attendance policy. The committee will consist of Diana Danhoff, Anne Tompkins, and Merianne Tappan.

*President Miller rejoined the meeting at 9:10 p.m.*

**D. Standing Committee Meeting Dates**

1. The Policy Committee will meet Monday, February 21, 2011 at 7:00 p.m.

**X. Board Comments, Communications, and Closing Public Comments**

Board Comments None

Communications A letter was received from Thunder Bay Community Health Service, Inc. thanking the school for participating in the dental sealant program. The students and staff were complemented for being very friendly and polite.

Closing Public Comments: None

President Miller adjourned the meeting at 9:20 p.m.

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Diana Danhoff, Board Secretary