

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
SPECIAL BOARD MEETING – BUDGET ADOPTION
JUNE 27, 2011**

The Annual Budget Hearing of the Fairview Area Schools' Board of Education was held on Monday evening, June 27, 2011 at 7:00 p.m. in the elementary media center. Board President Beth Miller opened the meeting and information pertinent to the hearing was presented. Opportunity was given for questions and/or input from Board members as well as from other persons who were present at the meeting.

Board President Beth Miller welcomed new Superintendent Robert Ricketson and called the special meeting to order at 7:14 p.m.

PRESENT: Diana Danhoff, Beth Miller, Chris Neff, Kirk Peterson, Randy Shantz, Merianne Tappan, and Anne Tompkins.

ABSENT: None

III. Approval of Agenda

The agenda was approved 6-1 (Neff) with the addition of Item **G. Superintendent Contract** added to **NEW BUSINESS – ACTION ITEMS**. The Board will then move to Closed Session to discuss Item **H. Negotiation of Non-Represented Staff Contracts**.

IV. Public Comment - None

V. OLD BUSINESS - None

VI. NEW BUSINESS – ACTION ITEMS

A. Adoption of Budgets for the 2011-2012 School Year

Information was presented to support the 2011-2012 Revenue and Expenditure Budgets for the General Fund, Athletic Fund, and Food Service Fund.

Neff/Peterson That the General Fund Budget Resolution for the Fiscal Year 2011-2012 be adopted as presented.

Ayes – 7; Nays – 0 Motion carried.

Neff/Peterson That the School Services Budget Resolution for the Fiscal Year 2011-2012 be adopted as presented.

Ayes – 7; Nays – 0 Motion carried.

B. Resolution to Levy Taxes for 2011

The Board is required to pass a resolution to levy taxes on non-homestead property prior to levying the millage.

Neff/Peterson RESOLVED by the Board of Education of the Fairview Area Schools that there be levied on non-homestead property of said district for the year 2011 a tax of 18 mills for operating purposes.

Ayes – 7; Nays – 0 Motion carried.

VI. NEW BUSINESS – ACTION ITEMS, (Con’t.)

C. Resolution to Begin Contract Negotiations

Penny Swanson has provided a resolution to be adopted by the Board with respect to the labor negotiation process.

Peterson/Danhoff That the Board adopt the resolution provided by MASB in regard to labor negotiations.

Ayes – 7; Nays – 0

Motion carried.

D. Resolution to Administrative Changes to Bank Accounts

Firstbank has provided a resolution to be adopted by the Board in order to remove Mr. Wilcoxen’s name from the district bank accounts and add Mr. Ricketson as new Superintendent.

Peterson/Tompkins That the Board adopt the resolution provided by Firstbank in order to remove Mr. Wilcoxen’s name from the district bank accounts and add Mr. Ricketson as new Superintendent.

Ayes – 7; Nays – 0

Motion carried.

E. Coaching Assignment

Mr. Handrich provides the following recommendation:

Neff/Peterson That Stacey Ford be approved as voluntary Junior Varsity Volleyball coach for the 2011-2012 school year.

Ayes – 7; Nays – 0

Motion carried.

F. Reorganization of Central Office

The Board discussed the necessity of reorganizing the Central Office space in order to create a more efficient and community-friendly work area. The suggestion was made to move the ITV room to the High School and use the open space to create a new office for the Superintendent. The Finance Director would then move to the existing Superintendent office, and the current Finance office would become a work area off the Central Office for the copy machine, file cabinets, etc. The High School office/counter would move to the Central Office space, the High School lead teacher would move into the open High School office space, leaving the back office open for Special Education and IEP meetings. The Board agreed these moves could be made with very minimal cost to the District and authorized the Maintenance Committee to present a proposal for approval at the next Board meeting.

G. Superintendent Contract

Mr. Ricketson started work one week earlier than his contract stated and asked that instead of being paid a pre-diem for that time, if the Board would consider applying his time worked in exchange for the week of vacation in mid-July that was pre-approved by the Board. The Board agreed that this would be acceptable.

VII. Board Comments, Communications, and Closing Public Comments

Board Comments: Mr. Peterson reminded members that the top most important responsibilities of the Board are to take care of the school and the children/community we serve, to support the staff by allowing higher education, to preserve confidentiality, and to do due diligence in preparing for meetings by reviewing the information given, examining the bills, staying aware of current legislature, etc.

Mr. Neff made the observation that although many classes and seminars are offered by MASB and other organizations, the district could get weighed down by the cost of sending members to such trainings.

Communications: None

Public Comment: None

VI. NEW BUSINESS – ACTION ITEMS, (Con’t.)

H. Negotiation of Non-Represented Staff Contracts

Peterson/Neff That the Board move to Closed Session to discuss the negotiation of non-represented staff contracts, and to return to Open Session to approve renewal of the contracts and immediately adjourn.

Ayes – 7; Nays 0 Motion carried.

The Board moved to Closed Session at 7:50 p.m. and reconvened to Open Session at 8:00 p.m.

Peterson/Neff That the Board honor the letters as written and signed by the previous Superintendent in regard to Mary Jo Green and Billie Stemple’s 2011-2012 employment contracts.

Ayes – 7; Nays 0 Motion carried.

President Beth Miller adjourned the meeting at 8:05 p.m.

Diana Danhoff, Board Secretary